

RR Donnelley & Sons Co
Form DEF 14A
April 15, 2013
Table of Contents

NOTICE & PROXY STATEMENT

SCHEDULE 14A INFORMATION

Proxy Statement Pursuant to Section 14(a) of the
Securities Exchange Act of 1934 (Amendment No.)

Filed by the Registrant Filed by a Party other than the Registrant

Check the appropriate box:

- Preliminary Proxy Statement
- Confidential, for Use of the Commission Only (as permitted by Rule 14a-6(e)(2))**
- Definitive Proxy Statement
- Definitive Additional Materials
- Soliciting Material Pursuant to Section 240.14a-11(c) or Section 240.14a-12

R. R. Donnelley & Sons Company

(Name of Registrant as Specified In Its Charter)

(Name of Person(s) Filing Proxy Statement, if other than the Registrant)

Payment of Filing Fee (Check the appropriate box):

- No fee required.
- Fee computed on table below per Exchange Act Rules 14a-6(i)(4) and 0-11.

(1) Title of each class of securities to which transaction applies:

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

(2) Aggregate number of securities to which transaction applies:

(3) Per unit price or other underlying value of transaction computed pursuant to Exchange Act Rule 0-11 (set forth the amount on which the filing fee is calculated and state how it was determined):

(4) Proposed maximum aggregate value of transaction:

(5) Total fee paid:

.. Fee paid previously with preliminary materials.

.. Check box if any part of the fee is offset as provided by Exchange Act Rule 0-11(a)(2) and identify the filing for which the offsetting fee was paid previously. Identify the previous filing by registration statement number, or the Form of Schedule and the date of its filing.

(1) Amount Previously Paid:

(2) Form, Schedule or Registration Statement No.:

(3) Filing Party:

(4) Date Filed:

Table of Contents

2013 Annual Meeting Of Stockholders | Meeting Notice | Proxy Statement

YOUR VOTE IS IMPORTANT

Please vote by using the internet, the telephone,
or by signing, dating and returning the enclosed proxy card

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Notice of Annual Meeting of Stockholders

Thursday, May 23, 2013	The University of Chicago Gleacher Center	Record Date
10 a.m. Central time	450 North Cityfront Plaza Drive	The close of business
	Chicago, Illinois 60611	April 4, 2013

Items of Business

- To elect the nominees identified in this proxy statement for a one-year term as directors
- To approve, on an advisory basis, the Company's executive compensation
- To vote to ratify the appointment by the Audit Committee of Deloitte & Touche LLP as the Company's independent registered public accounting firm
- To conduct any other business if properly raised

You will find more information on the matters for voting in the proxy statement on the following pages. If you are a stockholder of record, you may vote by mail, by toll-free telephone number, by using the Internet or in person at the meeting.

Your vote is important! We strongly encourage you to exercise your right to vote as a stockholder. Please sign, date and return the enclosed proxy card or voting instruction card in the envelope provided, call the toll-free number or log on to the Internet even if you plan to attend the meeting. You may revoke your proxy at any time before it is voted.

You will find instructions on how to vote on page 11. Most stockholders vote by proxy and do not attend the meeting in person. However, as long as you were a stockholder on April 4, 2013, you are invited to attend the meeting, or to send a representative. Please note that only persons with an admission ticket or evidence of stock ownership or who are guests of the Company will be admitted to the meeting.

By Order of the Board of Directors

Suzanne S. Bettman

Secretary

April 15, 2013

Important Notice Regarding the Availability of Proxy Materials for the Stockholder Meeting To Be Held on May 23, 2013.

This proxy statement and our annual report to stockholders are available on the internet at www.rrdonnelley.com/proxymaterials. On this site, you will be able to access our 2013 proxy statement and our 2012 annual report and annual report on Form 10-K for the fiscal year ended December 31, 2012, and all amendments or supplements to the foregoing material that are required to be furnished to stockholders.

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Table of Contents**Proposals**

<u>Proposal 1: Election of Directors</u>	4
<u>Proposal 2: Advisory Vote to Approve Executive Compensation</u>	9
<u>Proposal 3: Ratification of Independent Registered Public Accounting Firm</u>	10

Questions and Answers About How to Vote Your Proxy

<u>Voting Instructions</u>	
<u>Voting Rules</u>	

Company Information

<u>The Board's Committees and Their Functions</u>	13
<u>Policy on Attendance at Stockholder Meetings</u>	14
<u>Corporate Governance</u>	14

Stock Ownership

<u>Beneficial Stock Ownership of Directors, Executives and Large Stockholders</u>	17
---	----

Compensation Discussion & Analysis

<u>Program Summary and 2012 Financial Highlights</u>	19
<u>2012 Say on Pay Vote</u>	19
<u>Overview</u>	20
<u>Guiding Principles</u>	20
<u>The Compensation Program</u>	21
<u>Base Salary</u>	23
<u>Short-Term Incentive Program</u>	23
<u>Long-Term Incentive Program</u>	24
<u>Benefits</u>	25
<u>Stock Ownership Guidelines</u>	25
<u>Post-Termination Benefits</u>	25
<u>Tax Deductibility Policy</u>	26
<u>Operation of the Human Resources Committee</u>	26
<u>Role of Compensation Consultant</u>	26
<u>Role of Company Management</u>	26
<u>Human Resources Committee Report</u>	26

2 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Table of Contents (continued)**Executive Compensation**

<u>2012 Summary Compensation Table</u>	27
<u>2012 Grants of Plan-Based Awards</u>	29
<u>Grants of Plan-Based Awards Table</u>	29
<u>Narrative to Summary Compensation Table and Grants of Plan-Based Awards Table</u>	30
<u>Salary and Bonus in Proportion to Total Compensation</u>	31
<u>Outstanding Equity Awards at 2012 Fiscal Year-End</u>	32
<u>Outstanding Equity Awards at Fiscal Year-End Table</u>	32
<u>2012 Option Exercises and Stock Vested Table</u>	33
<u>Pension Benefits</u>	34
<u>2012 Pension Benefits Table</u>	34
<u>Nonqualified Deferred Compensation</u>	35
<u>2012 Nonqualified Deferred Compensation Table</u>	35

Potential Payments Upon Termination or Change in Control

<u>Termination other than after a Change in Control</u>	36
<u>Termination after a Change in Control</u>	36
<u>Payment Obligations Under Employment Agreements upon Termination of Employment of NEO</u>	36

Director Compensation

<u>Equity-Based Compensation</u>	43
<u>Pension</u>	43
<u>Indemnification Agreements</u>	43
<u>Benefits</u>	43
<u>2012 Non-Employee Director Compensation Table</u>	44

<u>Certain Transactions</u>	45
-----------------------------	----

<u>Section 16(a) Beneficial Ownership Reporting Compliance</u>	45
--	----

<u>Report of the Audit Committee</u>	46
--------------------------------------	----

<u>The Company's Independent Registered Public Accounting Firm</u>	46
--	----

<u>Submitting Stockholder Proposals and Nominations for 2013 Annual Meeting</u>	47
---	----

<u>Discretionary Voting of Proxies on Other Matters</u>	47
---	----

This proxy statement is issued by RR Donnelley in connection with the 2013 Annual Meeting of Stockholders scheduled for May 23, 2013. This proxy statement and accompanying proxy card are first being mailed to stockholders on or about April 15, 2013.

R.R. DONNELLEY & SONS COMPANY 3

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Proposals

1. Election of Directors

The following information about the business background of each person nominated by the Board has been furnished to the Company by the nominees for director. In connection with the purchase by the Company of Moore Wallace Incorporated (Moore Wallace), Messrs. Pope and Riordan were appointed to the board effective February 27, 2004. In the following descriptions, director service includes service as a director of the Company, Moore Wallace, Moore Corporation Limited (Moore) and Wallace Computer Services, Inc. Each director will serve until the next annual meeting of stockholders or until a successor is elected and qualified, or until such director's earlier resignation, removal, or death.

The names of the nominees, along with their present positions, their principal occupations, current directorships held with other public corporations, as well as directorships during the past five years, their ages and the year first elected as a director, are set forth below. Certain individual qualifications, experiences and skills of our directors that contribute to the Board's effectiveness as a whole are also described below.

Thomas J. Quinlan III

Chief executive officer and president of the Company since April 2007; group president, Global Services of the Company from October 2006 to April 2007; chief financial officer of the Company from April 2006 to October 2007; executive vice president, operations of the Company from February 2004 to October 2006; various capacities at Moore Wallace (and its predecessor, Moore) that included: executive vice president-business integration from May 2003 to February 2004; executive vice president-office of the chief executive from January 2003 until May 2003; and executive vice president and treasurer from December 2000 until December 2002.

Qualifications: Mr. Quinlan's day-to-day leadership as chief executive officer of the Company, as well as his many years of experience in the printing industry in both finance and operations, provides him with deep knowledge of the Company's operations and industry and gives him unique insights into the Company's challenges and opportunities.

Current Directorships: None

Former Directorships: None

Age: 50

Director since: 2007

Stephen M. Wolf

Chairman of the Board of Directors of the Company; chairman of Lehman Brothers Private Equity Advisory Board, July 2005 to September 2008; managing partner of Alpilles, LLC, a private investment company, April 2003 to present; chairman of Trilantic Capital Partners, previously Lehman Brothers Merchant Bank, April 2009 to present; non-executive chairman of US Airways Group, Inc., an air carrier holding company, and its subsidiary US Airways, Inc., an air carrier, 2003; chairman of US Airways Group, Inc. and US Airways, Inc., 1996 to 2002; chief executive officer of US Airways Group, Inc. and US Airways, Inc., 1996 to 1998 and 2001 to 2002; previously and from 1994, senior advisor in Lazard Frères & Co. LLC, an investment banking firm; chairman and chief executive officer UAL Corporation and United Airlines, Inc., 1987-1994.

Qualifications: Mr. Wolf's experience as chief executive officer of public companies provides valuable insight for the Company as to the issues and opportunities facing the Company, as well as experience in strategic planning and leadership of complex organizations. He also has considerable corporate governance experience through years of service on other public company boards.

Current Directorships:

Chrysler Group, LLC;

Philip Morris International Inc.

Former Directorships: Altria Group, Inc.

Age: 71

Director since: 1995

4 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Proposals (continued)**Susan M. Cameron**

Former president and chief executive officer of Reynolds American Inc. (RAI), a manufacturer of cigarettes and other tobacco products, January 2004 to February 2011; chairman of RAI January 2006 to October 2010; chairman of R. J. Reynolds Tobacco Company, a wholly owned operating subsidiary of RAI, referred to as RJR Tobacco, 2004 to 2010; chief executive officer of RJR Tobacco, July 2004 to December 2006; president and chief executive officer of Brown & Williamson Holdings Inc. (formerly known as Brown & Williamson Tobacco Corporation, and referred to here as B&W) from 2001 to 2004; director of B&W from 2000 to 2004 and chairman of the board of B&W from January 2003 to 2004; prior thereto, various positions with both B&W and its parent company British American Tobacco plc since 1981.

Qualifications: Ms. Cameron's experience as chairman and chief executive officer of a public manufacturing company provides the Board with a perspective of a leader familiar with all facets of a global enterprise facing the same set of current external economic and governance issues. She is an audit committee financial expert based on her chief executive officer experience, including her experience supervising a principal financial officer.

Current Directorships:

Tupperware Brands Corporation

Former Directorships:

Reynolds American Inc.

Age: 54

Director since: 2009

Lee A. Chaden

Chairman of Hanesbrands Inc. (spun off from Sara Lee Corporation September 2006), a global consumer products company, January 2008 to December 2008; former executive chairman of Hanesbrands, April 2006 to December 2007; chief executive officer of Sara Lee Branded Apparel, a division of Sara Lee Corporation, a global consumer products company, 2004 to 2006; prior thereto, various positions at Sara Lee Corporation since 1991.

Qualifications: Mr. Chaden's extensive experience as a senior manager, chief executive officer and chairman of global consumer products companies provides knowledge in global operations, marketing, international business and strategic planning. He is an audit committee financial expert based on his chief executive officer experience, including his experience supervising a company's principal financial and accounting officers. He also has considerable corporate governance experience through years of service on the boards of other public companies.

Current Directorships:

Carlson, Inc.; Hanesbrands Inc.

Former Directorships:

Stora Enso OYJ

Age: 71

Director since: 2008

R.R. DONNELLEY & SONS COMPANY 5

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Proposals (continued)**Richard L. Crandall**

Founder and Chairman, Enterprise Software Roundtable, a CEO roundtable for the software industry, since 1995; founding Managing Director of Arbor Partners, a high technology venture capital firm, since November 1997; Managing Partner of Alpine Capital Partners, LLC, a real estate developer, May 2005 to April, 2011; Chairman, Novell, Inc., a provider of IT management software, from 2008 to 2011 and director from 2003 to 2011; Chairman of Giga Information Group, an information technology research and advisory firm, from July 2002 until February 2003, and director of and special advisor to Giga Information Group from its founding in April 1996 until February 2003; technology advisor to U.S. Chamber of Commerce, from 2003 to 2008; founder Comshare, Inc., a decision support software company, and served as CEO from April 1970 until April 1994 and Chairman from April 1994 until April 1997.

Qualifications: Mr. Crandall's experience as a director and advisor to several companies ranging from large to small and public to private in the information technology and technology fields, including as CEO of a software company, gives him valuable knowledge and perspective and allows him to bring a variety of viewpoints to Board deliberations. In addition, his background in the financial services industry also provides important financial and investment expertise and his information technology experience provides perspective on technology risks facing the company.

Current Directorships:

Diebold, Inc.

Former Directorships:

Novell, Inc.; Platinum Energy Solutions;
Claymore Dividend & Income Fund

Age: 69

Director since: 2012

Judith H. Hamilton

Former president and chief executive officer of Classroom Connect Inc., a provider of materials integrating the Internet into the education process, January 1999 to 2002; former president and chief executive officer of FirstFloor Software, an Internet software publisher, April 1996 through July 1998; former chief executive officer of Dataquest, a market research firm for technology, 1992 to 1996.

Qualifications: Ms. Hamilton's experience as chief executive officer of various software and technology companies helps the Board address the challenges faced due to rapid changes in communications strategies. Her involvement in early stage companies also brings to the Board entrepreneurial experience. She also has considerable corporate governance experience through years of service on the boards of other companies.

Current Directorships: None

Former Directorships:

Artistic Media Partners, Inc.;
Classroom Connect Inc.; Evolve, Inc.;

Ex pression University for New Media;
Giga Information Group; Lante Corp.;
MarketTools, Inc.; Novell, Inc.; Software.com

Age: 68

Director since: 1995

6 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Proposals (continued)**Richard K. Palmer**

Chief Financial Officer, Senior Vice President and member of Group Executive Council Fiat S.p.A, an international group that designs, produces and sells passenger cars and commercial vehicles, since 2011; Chief Financial Officer of Chrysler Group LLC, a vehicle manufacturer that is part of a global alliance with Fiat S.p.A, since 2009. Chief Financial Officer of Fiat Group Automobiles S.p.A., an automobile manufacturer owned by Fiat S.p.A., 2006 to 2009; Chief Financial Officer of Iveco S.p.A., an industrial vehicle and bus manufacturing company owned by Fiat, 2005 to 2007; Chief Financial Officer, Comau S.p.A., a developer of automation systems and other robotic devices owned by Fiat, 2003 to 2005. Prior thereto, various positions at General Electric Company, United Technologies Corporation and Price Waterhouse since 1988.

Qualifications: Mr. Palmer's experience as chief financial officer of both public and global companies, as well as his position as a member of the highest executive decision-making body of a large multinational company, brings financial, international and operational expertise. He is an audit committee financial expert based on his experience as chief financial officer of a public and numerous other companies, as well as his experience as an auditor with a public accounting firm.

Current Directorships: None

Former Directorships: None

Age: 46

Director since: 2013

John C. Pope

Chairman of PFI Group, LLC, a private investment company; Chairman of Waste Management, Inc., a NYSE-listed waste collection and disposal firm, November 2004 to December 2011; Chairman of MotivePower Industries, Inc., a NYSE-listed manufacturer and remanufacturer of locomotives and locomotive components, December 1995 to November 1999; president, chief operating officer and a director of UAL Corporation and United Air Lines, May 1992 to July 1994 and prior thereto, various positions since 1988.

Qualifications: Mr. Pope's experience as chairman and senior executive of various public companies provides financial, strategic and operational leadership experience. He is an audit committee financial expert based on his experience as a member and chairman of other public company audit committees. He has considerable corporate governance experience through years of service on other public company boards in a variety of industries.

Current Directorships:

Con-way, Inc.; Kraft Foods Group, Inc.;

Navistar International Corporation;

Waste Management, Inc.

Former Directorships:

Dollar Thrifty Automotive Group, Inc.;

Federal-Mogul Corporation;

Per Se Technologies, Inc.; Kraft Foods, Inc.

Age: 64

Director since: 1996

R.R. DONNELLEY & SONS COMPANY 7

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Proposals (continued)**Michael T. Riordan**

Former chairman, president and chief executive officer of Paragon Trade Brands, Inc., a manufacturer of disposable diapers and other absorbent products, May 2000 to February 2002; former president and chief operating officer of Fort James Corporation, August 1997 to August 1998 and, prior thereto, chairman, president and chief executive officer of Fort Howard Corporation, manufacturers of disposable paper products.

Qualifications: Mr. Riordan's experience as chairman and chief executive officer of manufacturing companies provides experience in operational and strategic leadership. He has considerable corporate governance experience through years of service on other public company boards.

Current Directorships:

Clearwater Paper Corporation; Hilex Poly

Former Directorships:

Potlatch Corporation; The Dial Corporation

Age: 62

Director since: 1999

Oliver R. Sockwell

Former president and chief executive officer of Construction Loan Insurance Corporation (Connie Lee) and its subsidiary, Connie Lee Insurance Company, financial guarantee insurance companies, 1987 to 1997. Previously executive vice president, finance at SLM Corporation (Sallie Mae). From 1998 to 2003, executive-in-residence at Columbia Business School (taught the executive leadership course).

Qualifications: Mr. Sockwell's experience as president and chief executive officer of Connie Lee provides expertise in operational and strategic leadership as does his academic tenure at Columbia. He has considerable corporate governance experience through years of service on other public company boards.

Current Directorships: None

Former Directorships:

Liz Claiborne, Inc.;

Wilmington Trust Corporation

Age: 69

Director since: 1997

The Board recommends that stockholders vote for each of our nominees. Only directors that receive a majority of the votes cast FOR their election will be elected. In the event that an incumbent director is not reelected, the Company's *Principles of Corporate Governance* require that director to promptly tender his or her resignation. The Board will accept this resignation unless it determines that the best interests of the Company and its stockholders would not be best served by doing so.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

If any nominee does not stand for election, proxies voting for that nominee may be voted for a substitute nominee selected by the Board. The Board may also choose to reduce the number of directors to be elected at the meeting.

In 2012, the Board met 9 times. Each director of the Company during 2012 attended at least 75% of the total number of meetings of the Board and those committees of which the director was a member during the period he or she served as a director.

8 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Proposals (continued)**2. Advisory Vote to Approve Executive Compensation**

As required by Section 14A of the Securities Exchange Act of 1934 (the Exchange Act), the Company is presenting a proposal that gives stockholders the opportunity to cast an advisory (non-binding) vote on our executive compensation for named executive officers by voting for or against it. At our 2011 and 2012 Annual Meetings, our stockholders voted to approve (on a non-binding basis) our executive compensation. In addition, at the 2011 Annual Meeting, stockholders were asked to vote on whether the say-on-pay vote should be held annually, every two years or every three years. Our stockholders indicated a preference for holding such a vote on an annual basis. Our Board determined, as a result of such vote on the frequency of the advisory (non-binding) vote to approve our executive compensation, that we will hold an advisory (non-binding) vote to approve our executive compensation every year.

As disclosed in the *Compensation Discussion and Analysis* beginning on page 19, the Company believes that its executive compensation program is reasonable, competitive and strongly focused on pay-for-performance principles. The goals of the Company's executive compensation program are:

- Establish target compensation levels that are competitive within the industries and the markets in which we compete for executive talent;
 - Structure compensation so that our executives share in the Company's short- and long-term successes and challenges by varying compensation from target levels based upon business performance;
 - Link pay to performance by making a substantial percentage of total executive compensation variable, or at risk, through annual incentive compensation and the granting of long-term incentive awards;
 - Base a substantial portion of the Chief Executive Officer's and top two operating executives' long-term incentive award on performance measures while maintaining a meaningful portion that vests over time and is therefore focused on the retention of our top talent; and
 - Align a significant portion of executive pay with stockholder interests through equity awards and stock ownership requirements.
- Consistent with these goals and as disclosed in the *Compensation Discussion and Analysis*, the Human Resources Committee has developed and approved an executive compensation philosophy to provide a framework for the Company's executive compensation program featuring the following policies and practices:

- Base salary is the smallest component of the compensation package and is set for each executive based on his or her level of responsibility in the organization and individual skills, performance and experience.
 - A short-term incentive program consisting of an annual cash bonus plan that rewards achievement of specific pre-set financial goals and individual performance targets.
 - A long-term incentive program that is predominantly equity based thereby ensuring alignment with the interests of stockholders.
 - Overall compensation levels targeted at the market median with a range of opportunity to reward strong performance and withhold rewards when objectives are not achieved.
 - Stock ownership requirements for executives to strengthen further the alignment of executives and stockholders (and the stock holdings for all of executive officers currently exceed their respective guidelines).
 - Compensation targets and levels are reviewed against other industrial companies of similar or larger size and scope, since we are significantly larger than all of our direct competitors and our markets for talent are necessarily broader.
 - Minimal perquisites representing less than .05% of the total compensation package.
 - No option repricing or option grants below market, and no tax gross-ups on any benefits or perquisites.
 - The Company has adopted a policy that limits the ability to enter into a future severance arrangement with an executive officer that provides for benefits in an amount that exceeds 2.99 times the executive officer's then current base salary and target bonus, unless such future severance arrangement receives stockholder approval.
 - To strengthen further the Company's pay-for-performance orientation, performance share units (PSUs) were again granted in 2012 to the CEO and top two operating executives, tied to the Company's performance over the next three years (2012-2014) based on cumulative calculated cash flow.
 - The Company targets total compensation at the 50th percentile of peer group compensation and in addition, supplements peer group data with market survey data from the Mercer Executive Survey and the Towers Watson CDB General Industry Executive Compensation Survey but will increase or decrease based on company and individual performance.
 - The Company does not pay or accrue dividends on PSUs or restricted share units (RSUs).
- This proposal gives our stockholders the opportunity to express their views on the overall compensation of our named executive officers and the philosophy, policies and practices described in this proxy statement. For the reasons discussed above, we are asking our stockholders to indicate their support for our named executive officer compensation by voting **FOR** the following resolution at the 2013 Annual Meeting:

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

RESOLVED: that the Company's stockholders approve, on an advisory basis, the compensation of the named executive officers, as disclosed in this Proxy Statement pursuant to the compensation disclosure rules of the Securities and Exchange Commission,

R.R. DONNELLEY & SONS COMPANY 9

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Proposals (continued)

including the *Compensation Discussion and Analysis*, the *2012 Summary Compensation Table* and the other related tables and disclosures in this proxy statement.

The say-on-pay vote is an advisory vote only, and therefore it will not bind the Company or our Board of Directors. However, the Board of Directors and the Human Resources Committee will consider the voting results as appropriate when making future decisions regarding executive compensation.

The affirmative vote of the holders of a majority of the shares of the Company's common stock present in person or by proxy at the 2013 Annual Meeting and entitled to vote on the advisory resolution on executive compensation is required to approve the proposal.

The Board of Directors recommends that the stockholders vote FOR the approval of the advisory resolution relating to the compensation of our named executive officers as disclosed in this proxy statement.

3. Ratification of Independent Registered Public Accounting Firm

Proposal 3 is the ratification of the Audit Committee's appointment of Deloitte & Touche LLP as the independent registered public accounting firm to audit the financial statements of the Company for fiscal year 2013. In the event the stockholders fail to ratify the appointment, the Audit Committee will reconsider this appointment. The Audit Committee, in its discretion, may direct the appointment of a different independent registered public accounting firm at any time during the year if the Audit Committee determines that such a change would be in the Company's and its stockholders' best interests. Representatives of Deloitte & Touche LLP will be present at the meeting. They will be available to respond to your questions and may make a statement if they desire.

The affirmative vote of the holders of a majority of the shares of the Company's common stock present in person or by proxy at the 2013 Annual Meeting and entitled to vote on the ratification of the appointment of Deloitte & Touche LLP as independent registered public accounting firm for 2013 is required to approve the proposal.

The Board of Directors and the Audit Committee recommend that the stockholders vote FOR the ratification of the appointment of Deloitte & Touche LLP as independent registered public accounting firm for 2013.

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Questions and Answers

About How to Vote Your Proxy

Below are instructions on how to vote, as well as information on your rights as a stockholder as they relate to voting. Some of the instructions vary depending on how your stock is held. It is important to follow the instructions that apply to your situation.

Q. Who can vote?

A. You are entitled to one vote on each proposal for each share of the Company's common stock that you own as of the record date, April 4, 2013.

Q. What is the difference between holding shares as a shareholder of record and a street name holder?

A. If your shares are registered directly in your name through Computershare, the Company's transfer agent, you are considered a shareholder of record. If your shares are held in a brokerage account or bank, you are considered a street name holder.

Q. How do I vote if shares are registered in my name (as shareholder of record) or I am a participant in the RR Donnelley Savings Plan?

A. By Mail: Sign, date and return the enclosed proxy card in the postage paid envelope provided. Your voting instructions must be received by May 23, 2013.

By Telephone or Internet: Call the toll-free number listed on your proxy card or log on to the website listed on your proxy card or scan the QR code on your proxy card and follow the simple instructions provided.

The telephone and Internet voting procedures are designed to allow you to vote your shares and to confirm that your instructions have been properly recorded consistent with applicable law. Please see your proxy card for specific instructions. Stockholders who wish to vote over the Internet should be aware that there may be costs associated with electronic access, such as usage charges from Internet access providers and telephone companies, and that there may be some risk a stockholder's vote might not be properly recorded or counted because of an unanticipated electronic malfunction.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

Voting by telephone and the Internet will be closed at 1:00 a.m. Chicago time on the date of the 2013 Annual Meeting, except for shares you vote as a participant in the RR Donnelley Savings Plan.

If you are a participant in the RR Donnelley Savings Plan, any proxy you submit, vote by telephone or over the Internet will be counted as representing those shares in the plan as well as any other shares you may own, as long as the shares are all registered in the same name.

If you are a participant in the RR Donnelley Savings Plan, and you hold units in the RR Donnelley Stock Fund or the TRASOP Fund as of the record date, you have the right to direct The Bank

of New York Mellon as the trustee of the RR Donnelley Savings Plan Master Trust to vote the shares of common stock of the Company represented by those units. Your exercise of this voting right is subject to confidentiality procedures which do not allow your vote to be disclosed to the Company, its affiliates and their employees. If you do not vote these shares, the trustee will vote them, and any unallocated shares held in the Trust, to the extent permitted by law, in the same proportion as those shares in the Trust for which the trustee receives timely voting instructions.

To allow sufficient time for tabulating the vote of these shares, your proxy voting instructions must be received by noon Chicago time on May 20, 2013, or they will be treated as not being voted by you.

Q. How do I vote if my shares are held in street name?

A. You should give instructions to your broker on how to vote your shares. If you do not provide voting instructions to your broker, your broker has discretion to vote those shares on matters that are routine. However, a broker cannot vote shares on non-routine matters without your instructions. This is referred to as a broker non-vote.

The proposal on say-on-pay and the election of directors are considered non-routine matters. Accordingly, your broker will not have the discretion to vote shares as to which you have not provided voting instructions with respect to either of these matters. Ratification of the appointment of the independent registered public accounting firm is considered a routine matter, so there will not be any broker non-votes with respect to that proposal.

Q. Can I vote my shares in person at the Annual Meeting?

A. If you plan to attend the meeting and vote in person your instructions depend on how your shares are held:

Shares registered in your name check the appropriate box on the enclosed proxy card and bring either the admission ticket attached to the proxy card or evidence of your stock ownership with you to the meeting.

Shares registered in the name of your broker or other nominee ask your broker to provide you with a broker's proxy card in your name (which will allow you to vote your shares in person at the meeting) and bring evidence of your stock ownership from your broker with you to the meeting.

Remember that attendance at the meeting will be limited to stockholders as of the record date with an admission ticket or evidence of their share ownership and guests of the Company.

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Questions and Answers About How to Vote Your Proxy (continued)

Q. Can I revoke my proxy or change my vote after I have voted?

A. If your shares are registered in your name, you may revoke your proxy at any time before it is exercised. There are several ways you can do this:

- By delivering a written notice of revocation to the Secretary of the Company;
- By executing and delivering another proxy that bears a later date;
- By voting by telephone at a later time;
- By voting over the Internet at a later time; or
- By voting in person at the meeting.

If your shares are held in street name, you must contact your broker to revoke your proxy.

Q. How are votes counted?

A. In tallying the results of the voting, the Company will count all properly executed and unrevoked proxies that have been received in time for the 2013 Annual Meeting. To hold a meeting of stockholders, a quorum of the shares (which is a majority of the shares outstanding and entitled to vote) is required to be represented either in person or by proxy at the meeting. Abstentions and broker non-votes are counted in determining whether a quorum is present for the meeting.

Q. What are my options when voting for directors?

A. When voting to elect directors, you have three options:

- Vote FOR a nominee;
- Vote AGAINST a nominee; or
- ABSTAIN from voting on a nominee.

In the election of directors, each nominee will be elected by the vote of the majority of votes cast. A majority of votes cast means that the number of votes cast FOR a nominee's election must exceed the number of shares voted AGAINST such nominee. Each nominee receiving a majority of votes cast FOR his or her election will be elected. If you elect to ABSTAIN with respect to a nominee for director, the abstention will not impact the election of such nominee.

Election of directors is considered a non-routine matter. Accordingly, broker non-votes will not count as a vote FOR or AGAINST a nominee's election and will not impact the election of such nominee. In tabulating the voting results for the election of directors, only FOR and AGAINST votes are counted.

Q. What are my options when voting on any other proposals?

A. When voting on any other proposal, you have three options:

- Vote FOR a given proposal;
- Vote AGAINST a given proposal; or
- ABSTAIN from voting on a given proposal.

Each of these matters requires the affirmative vote of a majority of the shares present at the meeting and entitled to vote on the proposal. If you indicate on your proxy card that you wish to ABSTAIN from voting on a proposal, your shares will not be voted on that proposal. Abstentions are not counted in determining the number of shares voted for or against any proposal, but will be counted as present and entitled to vote on the proposal. Accordingly, an abstention will have the effect of a vote against the proposal.

Broker non-votes are not counted in determining the number of shares voted for or against any proposal and will not be counted as present and entitled to vote on any proposal.

Q. How will my shares be voted if I return my proxy card with no votes marked?

A. If you return your proxy card with no votes marked, your shares will be voted as follows:

- FOR the election of all nominees for director;
- FOR the proposal on advisory vote on executive compensation; and
- FOR the ratification of the Company's independent registered public accounting firm.

Q. How are proxies solicited and what is the cost?

A. The Company actively solicits proxy participation. In addition to this notice by mail, the Company encourages banks, brokers and other custodian nominees and fiduciaries to supply proxy materials to stockholders, and reimburses them for their expenses. However, the Company does not reimburse its own employees for soliciting proxies. The Company has hired Morrow & Co., LLC, 470 West Ave., Stamford, CT 06902, to help solicit proxies, and has agreed to pay it \$7,500 plus out-of-pocket expenses for this service. All costs of this solicitation will be borne by the Company.

Q. How many shares of stock were outstanding on record date?

A. As of the record date, there were 181,394,661 shares of common stock outstanding. This does not include 61,563,697 shares held in the Company's treasury. Each outstanding share is entitled to one vote on each proposal.

12 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Company Information

The Board's Committees and Their Functions

The Board has three standing committees. The members of those committees and the committees' responsibilities are described below. Each committee operates under a written charter that is reviewed annually and is posted on the Company's web site at the following address: www.rrdonnelley.com. A print copy of each charter is available upon request.

Audit Committee assists the Board in its oversight of (1) the integrity of the Company's financial statements, (2) the qualifications and independence of the Company's independent registered public accounting firm, and (3) the performance of the Company's internal auditing department and the independent registered public accounting firm.

The committee selects, compensates, evaluates and, when appropriate, replaces the Company's independent registered public accounting firm. Pursuant to its charter, the Audit Committee is authorized to obtain advice and assistance from internal or external legal, accounting or other advisors and to retain third-party consultants, and has the authority to engage independent auditors for special audits, reviews and other procedures.

As required by its charter, each member of the Audit Committee is independent of the Company, as such term is defined for purposes of the Nasdaq Stock Market listing rules and the federal securities laws. The Board has determined that each of John C. Pope, chairman of the committee during 2012, Susan M. Cameron, Lee A. Chaden and Richard K. Palmer is an audit committee financial expert as such term is defined under the federal securities laws and the Nasdaq Stock Market listing rules.

The members of the Audit Committee are Ms. Cameron and Messrs. Chaden, Palmer, Pope and Riordan. The committee met 10 times in 2012.

Governance, Responsibility & Technology Committee (1) makes recommendations to the Board regarding nominees for election to the Board and recommends policies governing matters affecting the board, (2) develops and implements governance principles for the Company and the Board, (3) conducts the regular review of the performance of the Board, its committees and its members, (4) oversees the Company's responsibilities to its employees and to the environment, (5) reviews the Company's technology initiatives and (6) recommends director compensation to the Board.

As required by its charter, each member of the Governance, Responsibility & Technology Committee is independent of the Company, as such term is defined for purposes of the Nasdaq Stock Market listing rules and the federal securities laws.

Pursuant to its charter, the Governance, Responsibility & Technology Committee is authorized to obtain advice and assistance from outside advisors and to retain third-party consultants and has the sole authority to approve the terms and conditions under which it engages director search firms.

The members of the Governance, Responsibility & Technology Committee are Ms. Hamilton and Messrs. Crandall and Sockwell. The committee met 5 times in 2012.

Human Resources Committee (1) establishes the Company's overall compensation strategy, (2) establishes the compensation of the Company's chief executive officer, other senior officers and key management employees and (3) adopts amendments to, and approves terminations of, the Company's employee benefit plans.

As required by its charter, each member of the Human Resources Committee is independent of the Company, as such term is defined for purposes of the Nasdaq Stock Market listing rules and the federal securities laws.

Pursuant to its charter, the Human Resources Committee is authorized to obtain advice and assistance from internal or external legal or other advisors and has the sole authority to engage counsel, experts or consultants in matters related to the compensation of the chief executive officer and other executive officers of the Company (with sole authority to approve any such firm's fees and other retention terms). In February 2008, the Human Resources Committee adopted a policy providing that any outside compensation consulting firm used by the Human Resources Committee in connection with the determination of executive officer compensation must be independent of the Company. The independence determination must be made annually and the Human Resources Committee must review

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

and approve, in advance, any engagement of such consultant by the Company for any services other than providing advice to the Committee regarding executive officer compensation. Such policy is now a part of the committee's charter. The Human Resources Committee has engaged Mercer as its executive compensation consultant to provide objective analysis, advice and recommendations in connection with the Human Resources Committee's decision-making process. While Mercer provides limited additional services to the Company, these services have been approved by the Human Resources Committee and the Human Resources Committee has determined that the limited nature and type of these services do not give rise to any conflict of interest.

Management, including the Company's executive officers, develops preliminary recommendations regarding compensation matters with respect to the executive officers other than the chief executive officer for Committee review. The Human Resources Committee then reviews

R.R. DONNELLEY & SONS COMPANY 13

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Company Information (continued)

management's preliminary recommendations and makes final compensation decisions.

The Human Resources Committee, with the assistance of Mercer, has reviewed and evaluated the Company's executive and employee compensation practices and has concluded, based on this review, that any risks associated with such practices are not likely to have a material adverse effect on the Company. This determination took into account the balance of cash and equity payouts, the balance of annual and long-term incentives, use of reasonably attainable performance targets, the payouts to be received at various levels of performance, avoidance of uncapped rewards, multi-year vesting for equity awards, use of stock ownership requirements for senior management, and a rigorous auditing, monitoring and enforcement environment. See *Compensation Discussion and Analysis* beginning on page 19 of this proxy statement for further information regarding executive compensation decisions.

The members of the Human Resources Committee are Ms. Cameron and Messrs. Johnson and Riordan. The committee met 7 times in 2012.

Policy on Attendance at Stockholder Meetings

Directors are expected to attend in person regularly scheduled meetings of stockholders, except when circumstances prevent such attendance. When such circumstances exist and in the judgment of the Chairman it is deemed critical that all directors participate, or in the case of special stockholder meetings, directors may participate by telephone or other electronic means and will be deemed present at such meetings if they can both hear and be heard. All current members of the Board who were members at the time attended the Company's 2012 Annual Meeting in person.

Corporate Governance**Governance Highlights**

The Company has a practice of engaging in dialogue with our major stockholders about various corporate governance topics. Insights we have gained from these discussions over the years have been helpful to the Board and its committees as they consider and adopt policies and other governance initiatives. In recent years the Company has undertaken a number of governance initiatives including:

- Expiration of the shareholders rights plan (poison pill)
- Elimination of classified board
- Elimination of plurality voting
- Elimination of super majority voting
- Amendment of bylaws to allow 10% or greater stockholders to call a special meeting
- Adoption of a policy regarding the independence of compensation consultants (which is now a part of the Human Resources Committee charter)
- Adoption of a severance policy (further described on page 25 of this proxy statement)
- Adoption of Political Activities Disclosure Policy
- Split leadership Non-executive Chairman and Chief Executive Officer
- All independent directors except for the CEO
- Director retirement age of 72
- Board compensation heavily weighted toward equity

Principles of Corporate Governance

The Board has adopted a set of *Principles of Corporate Governance* to provide guidelines for the Company and the Board to ensure effective corporate governance. The *Principles of Corporate Governance* cover topics including, but not limited to, director qualification standards, Board and committee composition, director access to management and independent advisors, director orientation and continuing education, director retirement age, succession planning and the annual evaluations of the Board and its committees.

The Governance, Responsibility & Technology Committee is responsible for overseeing and reviewing the *Principles of Corporate Governance* and recommending to the Board any changes to those principles. The full text of the *Principles of Corporate Governance* is available through the Corporate Governance link on the Investors page of the Company's web site at the following address: www.rrdonnelley.com and a print copy is available upon request.

Code of Ethics

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

The Company maintains a *Principles of Ethical Business Conduct* and the policies referred to therein which are applicable to all directors and employees of the Company. In addition, the Company has adopted a *Code of Ethics* that applies to the chief executive officer and senior financial officers. The *Principles of Ethical Business Conduct* and the *Code of Ethics* cover all areas of professional conduct, including, but not limited to, conflicts of interest, disclosure obligations, insider trading and confidential information, as well as compliance with all laws, rules and regulations applicable to our business. The Company encourages all employees, officers and directors to promptly report any violations of any of the Company's policies. In the event that an amendment to, or a waiver from, a provision of the *Code of Ethics* is necessary, the Company intends to post such information on its web site. The full text of each of the *Principles of Ethical Business Conduct* and our *Code of Ethics* is available through the Corporate Governance link on the Investors page of the Company's web site at the following address: www.rrdonnelley.com and a print copy is available upon request.

Independence of Directors

The Company's *Principles of Corporate Governance* provide that the Board must be composed of a majority of independent directors. No director qualifies as independent unless the Board affirmatively determines that the director has no relationship which, in the opinion

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Company Information (continued)

of the Board, would interfere with the exercise of independent judgment in carrying out the responsibilities of a director. The Board has determined that Messrs. Chaden, Crandall, Johnson, Palmer, Pope, Riordan, Sockwell and Wolf and Ms. Cameron and Hamilton are independent in accordance with Nasdaq Stock Market requirements. The Board took into account all relevant facts and circumstances in making this determination.

Executive Sessions

The Company's independent directors meet regularly in executive sessions without management. Executive sessions are led by Stephen M. Wolf, the chairman of the Board. An executive session is held in conjunction with each regularly scheduled Board meeting. Each committee of the Board also meets in executive session without management in conjunction with each regularly scheduled committee meeting.

Board Leadership

The Board has determined that having an independent director serve as chairman of the Board is in the best interest of stockholders at this time. The structure ensures a greater role for the independent directors in the oversight of the Company and active participation of the independent directors in setting agendas and establishing priorities and procedures for the work of the Board. No single leadership model is right for all companies and at all times, however, the Board conducts an annual evaluation in order to determine whether it and its committees are functioning effectively and recognizes that, depending on the circumstances, other leadership models might be appropriate. Accordingly, the Board periodically reviews its leadership structure.

Board's Role in Risk Oversight

The Board is actively involved in oversight of risks inherent in the operation of the Company's businesses and the implementation of its strategic plan. The Board performs this oversight role by using several different levels of review. In connection with its reviews of the operations of the Company's business units and corporate functions, the Board addresses the primary risks associated with those units and functions. In addition, the Board reviews the key risks associated with the Company's strategic plan annually and periodically throughout the year as part of its consideration of the strategic direction of the Company.

The Board has delegated to the Audit Committee oversight of the Company's risk management process. Among its duties, the Audit Committee reviews with management (a) Company policies with respect to risk assessment and management of risks that may be material to the Company, (b) the Company's system of disclosure controls and system of internal controls over financial reporting, and (c) the Company's compliance with legal and regulatory requirements.

Each of the other Board committees also oversees the management of Company risks that fall within the committee's areas of responsibility. In performing this function, each committee has full access to management, as well as the ability to engage advisors, and each commit-

tee reports back to the full Board. The Audit Committee oversees risks related to the Company's financial statements, the financial reporting process, other financial matters, certain compliance issues and accounting and legal matters. The Audit Committee, along with the Governance, Responsibility & Technology Committee, is also responsible for reviewing certain major legislative and regulatory developments that could materially impact the Company's contingent liabilities and risks. The Governance, Responsibility & Technology Committee also oversees risks related to the Company's governance structure and processes, related person transactions, certain compliance issues and Board and committee structure to ensure appropriate oversight of risk. The Human Resources Committee considers risks related to the attraction and retention of key management and employees and risks relating to the design of compensation programs and arrangements, as well as developmental and succession planning for possible successors to the position of chief executive officer and planning for other key senior management positions.

Nomination of Directors

It is the policy of the Governance, Responsibility & Technology Committee to consider candidates for director recommended by stockholders. In order to recommend a candidate, stockholders must submit the individual's name and qualifications in writing to the committee (in care of the Secretary at the Company's principal executive offices at 111 South Wacker Drive, Chicago, Illinois 60606) and otherwise in accordance with the procedures outlined under *Submitting Stockholder Proposals and Nominations for 2014 Annual Meeting* on page 47 of this proxy statement. The committee evaluates candidates recommended for director by stockholders in the same way that it evaluates any other candidate.

In addition to nominees recommended by stockholders, the committee also considers candidates recommended by management and members of the Board.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

In identifying and evaluating nominees for director, the committee takes into account the applicable requirements for directors under the Securities Exchange Act of 1934, as amended, and the listing rules of the Nasdaq Stock Market. In addition, the committee considers other criteria as it deems appropriate and which may vary over time depending on the Board's needs, including certain core competencies and other criteria such as the personal and professional qualities, experience and education of the nominees, as well as the mix of skills and experience on the Board prior to and after the addition of the nominees. Although not part of any formal policy, the goal of the committee is a balanced and diverse Board, with members whose skills, viewpoint, background and experience complement each other and, together, contribute to the Board's effectiveness as a whole.

The Governance, Responsibility & Technology Committee from time to time has engaged third-party search firms to identify candidates for director, and has used search firms to do preliminary interviews and

R.R. DONNELLEY & SONS COMPANY 15

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Company Information (continued)

background and reference reviews of prospective candidates. Mr. Palmer was identified as a candidate for director by one of our directors. A third-party search firm assisted with the interview process and the Governance, Responsibility & Technology Committee thereafter recommended Mr. Palmer to the Board as a nominee.

Communications with the Board of Directors

The Board has established procedures for stockholders and other interested parties to communicate with the Board. A stockholder or other interested party may contact the Board by writing to the chairman of the Governance, Responsibility & Technology Committee or the other non-management members of the Board to their attention at the Company's principal executive offices at 111 South Wacker Drive, Chicago, Illinois 60606. Any stockholder must include the number

of shares of the Company's common stock he or she holds and any interested party must detail his or her relationship with the Company in any communication to the Board. Communications received in writing are distributed to the chairman of the Governance, Responsibility & Technology Committee or non-management directors of the Board as a group, as appropriate, unless such communications are considered, in the reasonable judgment of the Company's Secretary, improper for submission to the intended recipient(s). Examples of communications that would be considered improper for submission, include, without limitation, customer complaints, solicitations, communications that do not relate directly or indirectly to the Company or the Company's business or communications that relate to improper or irrelevant topics.

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Stock Ownership

The table below lists the beneficial ownership of common stock as of April 4, 2013 by all directors and nominees, each of the persons named in the tables under *Executive Compensation* below, and the directors and executive officers as a group. In calculating the percentages of outstanding stock, each listed person's stock options that are or will be exercisable prior to June 3, 2013 and each listed executive officer's restricted stock units that will vest on or prior to June 3, 2013 have been added to the total outstanding shares for such person's calculation. The table also lists all institutions and individuals known to hold more than 5% of the Company's common stock, which information has been obtained from filings pursuant to Sections 13(d) and (g) of the Securities Exchange Act of 1934. The percentages shown are based on outstanding shares of common stock as of April 4, 2013.

Beneficial Stock Ownership of Directors, Executives and Large Stockholders

Name	Stock		Options		Total Shares (including Director Restricted Stock Units)	% of Total Outstanding
	Shares ⁽¹⁾	Restricted Stock Units ⁽²⁾	Exercisable on or Prior to 6/3/13	Total		
Thomas J. Quinlan	743,871 ⁽⁴⁾	0	2,037,000	2,780,871	2,780,871	1.5
Susan M. Cameron	30,638	35,980	0	30,638	66,618	*
Lee A. Chaden	30,091	35,980	0	30,091	66,071	*
Richard L. Crandall	1,719	25,393	0	1,719	27,112	*
Judith H. Hamilton	42,732	56,566	0	42,732	99,298	*
Thomas S. Johnson	269,797	58,643	0	269,797	328,440	*
Richard K. Palmer	0	9,956	0	0	9,956	*
John C. Pope	58,615 ⁽⁵⁾	57,946	0	58,615	116,561	*
Michael T. Riordan	19,854 ⁽⁶⁾	92,328	0	19,854	112,182	*
Oliver R. Sockwell	8,213	84,925	0	8,213	93,138	*
Stephen M. Wolf	32,873	149,642	0	32,873	182,515	*
Suzanne S. Bettman	171,575 ⁽⁷⁾	0	25,000	196,575	196,575	*
Andrew B. Coxhead	68,913	0	1,800	70,713	70,713	*
Daniel L. Knotts	166,249	0	288,700	454,949	454,949	*
Daniel N. Leib	95,505 ⁽⁸⁾	0	0	95,505	95,505	*
John R. Paloian	74,786 ⁽⁹⁾	0	648,337	723,123	723,123	*
All directors and executive officers as a group						3.0
American International Group, Inc. and certain subsidiaries	10,828,448 ⁽¹⁰⁾	0	0	10,828,448		5.9
Blackrock, Inc. and certain subsidiaries	19,058,155 ⁽¹¹⁾	0	0	19,058,155		10.5
Capital Research Global Investors	22,476,957 ⁽¹²⁾	0	0	22,476,957		12.3
Capital World Investors	13,345,400 ⁽¹³⁾	0	0	13,345,400		7.3
The Vanguard Group, Inc.	9,194,247 ⁽¹⁴⁾	0	0	9,194,247		5.0

* Less than one percent.

1 Does not reflect phantom stock payable in cash that outside directors may have elected to receive in lieu of deferred fees.

2 Includes all outside director restricted stock units as such restricted stock units are payable in shares of common stock or cash, as determined by the Company, upon termination from the Board of Directors. Includes only those executive officer restricted stock units that will vest on or prior to June 3, 2013.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

- 3 Does not include outside director restricted stock units because ownership of the units does not confer any right to ownership of the underlying shares.
- 4 Includes 737,088 shares owned directly and 6,783 shares held in Mr. Quinlan's 401(k) Plan account.
- 5 Includes 21,199 shares held in trust for Mr. Pope pursuant to a deferred compensation plan.
- 6 Includes 8,046 shares held in trust for Mr. Riordan pursuant to a deferred compensation plan.
- 7 Includes 171,302 shares owned directly and 273 shares held in Ms. Bettman's 401(k) Plan account.
- 8 Includes 94,184 shares owned directly and 1,321 shares held in Mr. Leib's 401(k) Plan account.
- 9 Includes 72,680 shares owned directly and 2,106 shares held in Mr. Paloian's 401(k) Plan account.
- 10 American International Group, Inc. is a parent holding company or control company with a principal business office at 180 Maiden Lane, New York, New York 10038. American International Group filed a joint Schedule 13G with the following companies: SAFG Retirement Services, Inc., a parent holding company or control company with a principal business office at 1999 Avenue of the Stars, 1 SunAmerica Center, 37th Floor, Los Angeles, California 90067; AIG Life Holdings, Inc., a parent holding company or control company with a principal business office at 2929 Allen Parkway, Houston, Texas 77019; AGC Life Insurance Company, an insurance company with a principal business office at 2727-A Allen Parkway, Houston, Texas 77019; American General Life Insurance Company, a life insurance company with a principal business office at 2727-A Allen Parkway, Houston, Texas 77019; SunAmerica Asset Management Corp., an investment advisor with a principal business office at Harbor Side Financial Center, 3200 Plaza 5, Jersey City, 07311. This amount reflects the total shares held by clients of the reporting companies, except that American General Life Insurance Company and SunAmerica Asset Management Corp. each report beneficial ownership of 10,777,958 shares. The reporting companies have sole investment authority over all shares and sole voting authority over all shares.

R.R. DONNELLEY & SONS COMPANY 17

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Stock Ownership (continued)

- 11 Blackrock, Inc. is an investment advisor with a principal business office at 40 East 52nd Street, New York, New York 10022. This amount reflects the total shares held by Blackrock clients. Blackrock has sole investment authority over all shares and sole voting authority over all shares.
- 12 Capital Research Global Investors is an investment advisor with a principal business office at 333 South Hope Street, Los Angeles, California 90071. This amount reflects the total shares held by Capital Research clients. Capital Research has sole investment authority over all shares and sole voting authority over all shares. Capital Research is a division of Capital Research and Management Company.
- 13 Capital World Investors is an investment advisor with a principal business office at 333 South Hope Street, Los Angeles, California 90071. This amount reflects the total shares held by Capital World clients. Capital World has sole investment authority over all shares and sole voting authority over all shares. Capital World is a division of Capital Research and Management Company.
- 14 The Vanguard Group, Inc. is an investment advisor with a principal business office at 100 Vanguard Boulevard, Malvern, Pennsylvania 19355. This amount reflects the total shares held by Vanguard clients. Vanguard has sole investment authority over 9,074,193 shares and shared investment authority over 120,054 shares, sole voting authority over 130,254 shares and no voting authority over 9,063,993 shares.

18 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Compensation Discussion & Analysis

Program Summary and 2012 Financial Highlights

The executive compensation program at RR Donnelley is designed to strike an appropriate balance between rewarding our executives for strong performance, ensuring long-term Company success, balancing stockholder interests and encouraging our executive talent to remain with the Company. Key features of the program include:

Pay-For-Performance

- Base Salary Smallest component of the compensation package; set for each executive based on level of responsibility in the organization and individual skills, performance and experience
- Short-Term Incentive Program Annual cash bonus plan; designated as the Managing by Objective (MBO) Plan that rewards achievement of specific pre-set financial goals and individual performance targets
- Long-Term Incentive Program Predominantly equity based program thereby ensuring alignment with stockholders; includes long-term cash incentive awards granted in 2012
- Overall compensation levels targeted at the market median with a range of opportunity to reward strong performance and withhold rewards when objectives are not achieved
- Stock ownership requirements for executives to strengthen further the alignment of executives and stockholders (and the stock holdings for all of our executive officers currently exceed their respective guidelines)
- Compensation targets and levels are reviewed against other industrial companies of similar or larger size and scope, since we are significantly larger than all of our direct competitors and our markets for talent are necessarily broader

Compensation Components

Listed below is the compensation package breakout for the executives, defined as:

- Mr. Quinlan, the Chief Executive Officer (CEO)
- Messrs. Paloian and Knotts, the Operating Executives
- Ms. Bettman, Mr. Coxhead and Mr. Leib, the Staff Executives and
- Together, the CEO, Operating Executives and Staff Executives are the NEOs

	CEO	Operating Executives	Staff Executives
Base Salary	15%	16%	29%
Short-Term Incentive Compensation	22%	24%	39%
Long-Term Incentive Compensation	63%	60%	32%

A short-term incentive program that requires the achievement of a meaningful financial threshold (non-GAAP EPS in 2012) before any incentives are paid

Performance share units (PSUs) that require the achievement of a meaningful financial threshold (Cumulative Calculated Cash Flow for 2012-2014) before any shares are earned

Minimal perquisites representing less than .05% of the total compensation package

Good Compensation Practices

The Company has adopted a policy that limits the ability to enter into a future severance arrangement with an Executive Officer that provides for benefits in an amount that exceeds 2.99 times the Executive Officer's then current base salary and target bonus, unless such future severance arrangement receives stockholder approval

To strengthen further the Company's pay for performance orientation, PSUs were again granted in 2012; for 2012-2014, the PSUs are tied to the Company's performance over a three-year period based on Cumulative Calculated Cash Flow

The Company's equity plans do not permit option repricing or option grants below market and we do not provide tax gross-ups on any benefits or perquisites

The Company targets total compensation at the 50th percentile of peer group compensation, but will increase or decrease based on company and individual performance. Additionally, the Company supplements peer group data with market survey data from the Mercer Executive Survey and the Towers Watson

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

CDB General Industry Executive Compensation Survey.

The Company does not pay or accrue dividends on PSUs or RSUs

Operating Highlights

Despite a challenging economic and operating environment in 2012, RR Donnelley produced solid operating results:

Generated free cash flow of \$486 million

Reduced debt by \$222 million

Successful acquisition and integration of EDGAR Online, Express Postal Options International, Meisel Photographic Corporation and Pre-Sort Solutions

The HR Committee, in reviewing 2012 results, made the determination that year to date performance did not merit the receipt of MBO bonus awards. As a result, and consistent with our pay for performance philosophy, no bonuses were paid under the MBO plan to any employee, including the CEO and the other NEOs.

2012 Say-on-Pay Vote

The Company received an 84.7% vote in support of its executive compensation program in the 2012 Say-on-Pay advisory vote (the Advisory Vote). During the course of 2012, the Company continued its practice of engaging with its major shareholders about various

R.R. DONNELLEY & SONS COMPANY 19

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Compensation Discussion & Analysis (continued)

corporate governance topics including executive compensation. Meetings were held with institutional investors representing, at that time, over 30% of our outstanding shares, to gather additional feedback on our compensation programs.

Overall, the feedback received, along with the results of the Advisory Vote, were taken into consideration by the Human Resources Committee in the review and administration of our program throughout the year. Among the actions that occurred:

Consistent with our strong pay-for-performance culture, no bonuses were awarded from our MBO Plan
Only one of our NEOs received a base pay increase in 2012; our CEO's last salary increase was in 2008
The proportion of Performance Share Units granted to the CEO, as a percent of his total long-term incentive package, increased and, when combined with option grants, his long-term incentive package is over 72% performance-based
Overall, we believe the 2012 compensation decisions and the overall executive compensation program are tailored to our business strategies, align pay with performance, and are consistent with the priorities of our major investors.

Overview

RR Donnelley is a global provider of integrated communications. As the leader in our industry, the following are key considerations for our executive compensation strategy:

RR Donnelley operates on a global scale which is more extensive and complex than any other company in the printing industry. We will continue to strive to gain scale and to add new capabilities and technologies in the coming years, further distancing the Company from the rest of the industry. Achieving these goals requires a highly talented and motivated executive team. Also, given our prominence in the industry, many of our executives are potential candidates for senior leadership roles at other companies both in and outside our industry. Our overall executive compensation program is designed to be competitive with industrial companies with revenues close to those of RR Donnelley.

Guiding Principles

RR Donnelley's executive compensation programs have been designed to provide a total compensation package that will enable the Company to attract, retain and motivate executives who are capable of discharging responsibilities in a Company larger than its present size, thus ensuring leadership continuity for a Company of our size and complexity.

In designing our executive compensation program, we are guided by five principles:

Establish target compensation levels that are competitive within the industries and the markets in which we compete for executive talent;
Structure compensation so that our executives share in RR Donnelley's short and long term successes and challenges by varying compensation from target levels based upon business performance;
Link pay-to-performance by making a substantial percentage of total executive compensation variable, or at risk, through annual incentive compensation and the granting of long-term incentive awards;
Base a substantial portion of the CEO and Operating Executives' long term incentive award on performance measures while maintaining a meaningful portion that vests over time and is therefore focused on the retention of our top talent; and
Align a significant portion of executive pay with stockholder interests through equity awards and stock ownership requirements.

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Compensation Discussion & Analysis (continued)**The Compensation Program**

The key components of our compensation program for executive officers are:

Component	Rationale	Determining Factors
Base Salary	Compensate for roles and responsibilities	Level of responsibility
	Stable compensation element	Individual skills, experience and performance
		Market data
Short-term incentive program	Annual cash bonus plan known as the MBO Plan	For 2012, non-GAAP Earnings Per Share (EPS) was the financial goal for the MBO plan and the only goal for the CEO and Operating Executives
	Reward achievement of specific, pre-set annual financial results and individual performance	EPS and individual performance goals were set for the Staff Executives
	Awards subject to a maximum payout which ranges from 0% to 125% of target	
Long-term incentive program	Link awards to Company performance and increases linkage to stockholder value	Performance Based
	Aids with retention	PSUs tied to financial measures
		PSU awards can pay out at a range from 0% to 100% of target with no shares earned for performance below 75% of target
		Time Vesting
		Stock options
		Restricted stock units
Other benefits	Provide basic, competitive benefits including:	Level in the organization
	Broad-based benefits	
	Select supplemental benefits	

Minimal perquisites

The Committee annually reviews our executive compensation program to determine how well actual compensation targets and levels meet our overall philosophy and executive compensation in our targeted market. The primary focus of this process is on industrial companies of similar or larger size and scope (target market) rather than companies in our industry, since we are significantly larger than all of our direct competitors and our talent needs are necessarily broader.

Our programs are overseen by the Committee. The role of the Committee, as well as the role of management and the Committee s

outside advisor, is described later.

For 2012, the Company used a peer group of 18 industrial companies, as classified by *Fortune* , with median revenues close to \$10 billion, similar to RR Donnelley; all the peer companies have revenues between 0.5x and 2.0x those of RR Donnelley. These companies were:

Air Products & Chemicals	Huntsman	Parker Hannifin
Ashland	Masco	Praxair
Crown Holdings	Navistar	Reynolds American
Danaher	Nucor	Texas Instruments
Genuine Parts	Oshkosh	Thermo Fisher Scientific
Heinz	Paccar	US Steel

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Compensation Discussion & Analysis (continued)

We recognize that RRD revenue can vary year over year due to numerous factors and therefore our comparison companies may shift from year to year in order to utilize companies with revenues that are generally close to that of RR Donnelley. Market value can also vary significantly year-over-year, and our market value is currently at the low end of the group.

Peer Group Characteristics

(\$millions)

i RR Donnelley

Revenues

Min	i	Max
\$7,467		\$20,024

Total Assets

Min	i	Max
\$4,948		\$29,949

Market Value

Min	i	Max
\$1,742		\$38,721

Employees

Min	i	Max
5,450		59,331

Based on its assessment of these data elements, each year the Committee determines whether the overall executive compensation program is consistent with our business strategy and objectives and promotes RR Donnelley's compensation philosophy. In general, compensation levels for our NEOs are targeted at the 50th percentile of the peer group. In addition, for comparison purposes, peer group data are supplemented with market survey data from the Mercer Executive Survey and the Towers Watson CDB General Industry Executive Compensation Survey. This 50th percentile targeted level provides a total competitive anchor point for our program. Actual

compensation levels can vary significantly up or down from targeted levels based on the performance of both the Company and the individual.

The compensation program for our NEOs and other key executives is primarily focused on incentive compensation. In addition, the heaviest weighting is on long-term incentive compensation. The average mix of fixed versus variable and/or equity compensation at target for our NEOs is as follows:

2012 Total Compensation Mix

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Compensation Discussion & Analysis (continued)

The guiding principles and structure of our program are applied consistently to all NEOs. Any differences in compensation levels that exist among our NEOs are primarily due to differences in market practices for similar positions, the responsibility, scope and complexity of the NEO's role in the Company, factors related to a newly hired or promoted NEO and/or the performance of individual NEOs.

Base Salary

Base salary is designed to compensate our NEOs for their roles and responsibilities and, in addition, provide a stable and fixed level of compensation. The Company has agreements with each NEO that provide a minimum base salary. These initial base salaries were set considering:

- 1) each executive's role and responsibilities at the time he or she joined the Company or the agreements were negotiated,
- 2) the skills and future potential of the individual with the Company and
- 3) salary levels for similar positions in our target market.

Annually, the Committee reviews the base salaries of each NEO. Adjustments are made based on individual performance, changes in roles and responsibilities, external market data and peer group data for similar positions. Salaries are targeted at the 50th percentile of similar positions in the target market and peer group.

In general, base salary is the smallest component of the overall compensation package, assuming that the Company is achieving or exceeding targeted performance levels for its incentive programs. On average, it currently represents less than 20% of the total compensation package for our NEOs. This is consistent with our philosophy to have a higher weighting of variable compensation versus fixed compensation. After consideration of all the above factors including market practices, as well as expected economic conditions, the Committee decided to make no changes to base salary for any NEOs in 2012, other than Ms. Bettman. Ms. Bettman was given a \$25,000 increase to bring her base salary more in line with market survey comparables.

Short-Term Incentive Program

We provide annual incentive awards under our Management by Objective Plan (MBO Plan) in the form of cash. These short-term cash incentives are designed to reward the achievement of specific, pre-set financial goals and individual performance targets measured over the fiscal year for which that compensation is paid. MBO targets for the NEOs are 150% of base salary except for Mr. Coxhead who has an MBO target of 100%. On average, and assuming performance is on target, as shown on page 22, these awards currently represent between 22% and 24% of the total compensation package for the CEO and Operating Executives and approximately 39% of the total compensation package for the Staff Executives.

The MBO Plan for 2012 was structured so that it begins to fund at 10% for every 1% above 90% achievement of the corporate financial target and scales up to a maximum payout of 125% of the MBO target if company performance reaches 110% achievement of the corporate financial target. In 2012, Company-wide performance was measured using non-GAAP earnings per share. The target level of non-GAAP earnings per share for 2012 was set at \$1.96 and therefore the minimum performance threshold was non-GAAP EPS of \$1.76. This performance level was set by the Committee at the beginning of the year after thorough discussion with management regarding the Company's planned performance, and was intended to be a challenging goal.

The actual individual awards to the CEO and Operating Executives are based 100% on the achievement of the corporate financial target. Awards to the Staff Executives are based not only on performance against the corporate financial target as described above, but also on each executive's performance against specific individual objectives. These specific individual objectives were reviewed and approved by the CEO, and can vary from year-to-year depending upon key business objectives and areas of emphasis for each executive.

If the performance target or targets for the year are achieved, each executive may receive a bonus up to the maximum amount established by the MBO plan and each NEO's individual target. The CEO has a discussion with the Committee on the payouts for the Staff and Operating Executives, including a discussion on performance against individual objectives. Final bonus determinations for these executives are based on the Committee's overall view of each NEO's performance against their individual targets.

Given the vagaries of the marketplace and the possibility of unforeseen developments, the Committee has discretionary authority to adjust awards and performance targets, prior to the end of the plan year, to reflect actual performance in light of such developments but never in excess of the maximum bonus amount established by the Committee. No adjustments to MBO plan financial performance targets may be made after the end of the plan year.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

The print and related services industry continues to face difficult economic challenges. Technological changes, electronic substitution, postal costs, advertising and consumer spending as well as volatility, sustainability and consolidation related to raw materials all impact the Company's overall operating results.

Prior to year end 2012, the HR Committee, following management's recommendation, made the determination that year to date performance did not merit the receipt of MBO bonus awards. Thus, no bonuses were paid.

R.R. DONNELLEY & SONS COMPANY 23

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Compensation Discussion & Analysis (continued)

Long-Term Incentive Program

Overview

Our long-term incentive program is used to link Company performance and stockholder value to the total compensation for our NEOs. Long-term awards are key components of our ability to attract and retain our NEOs. The annualized value of the awards to our NEOs is intended to be a substantial component of their overall compensation package. On average, these awards currently represent approximately 60% to 63% of the total compensation package for the CEO and Operating Executives and approximately 32% of the total compensation package for the Staff Executives, consistent with our emphasis on linking executive pay to stockholder value.

Components of the Long-Term Incentive Program:

Stock Options:

Granted with an exercise price not less than the market price of the Company's common stock on the grant date
Option re-pricing is expressly prohibited by our stockholder-approved plan
Generally vest over a period of four years with 25% becoming exercisable on each anniversary of the grant date as long as the recipient is still employed by the Company on the date of vesting, and generally expire after ten years
Only have value if there is an appreciation in stock price during the option exercise period

Performance Share Units:

Based on the achievement of pre-set financial targets generally over a period of three years
Awards may be in cash, shares or a combination
Granted only to the CEO and Operating Executives
Do not accrue dividends on unvested units

Restricted Stock Units (RSUs):

Equivalent in value to one share of the Company's common stock and are settled in stock if the recipient is still employed by the Company on the date of vesting
Generally vest in equal amounts over four years
Strong retention value
Do not accrue dividends on unvested units

Deferred Cash:

Typically cliff vest in two or four years
Strong retention value
Granted only to Operating Executives

With the introduction of Deferred Cash for the Operating Executives, the Committee revised the mix of long-term incentive awards for the Operating Executives as follows:

2012 LTI Award Mix

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

	Stock			Deferred
	Options	PSUs	RSUs	Cash
NEOs				
CEO (Quinlan)	25%	47%	28%	
Operating Executives				
Paloian	8%	22%	41%	29%
Knotts	8%	22%	43%	27%
Staff Executives (Bettman, Leib, Coxhead)			100%	

Specific Program for 2012

Our stockholder-approved incentive plans allow for the Committee to grant performance share units, restricted stock, restricted stock units and stock options to any eligible employee. In addition, the Plan permits delegation of the Committee's authority to grant equity to employees other than NEOs in certain circumstances and the Committee has delegated such authority to the CEO over a small number of stock option awards to non-executive officers.

For 2012, the Committee had a series of discussions regarding the most appropriate way to motivate and retain its top operating executives in light of continuing economic uncertainty. The Committee felt it was important that the Company's senior operating team have a continued focus on producing strong operating results while facing ongoing difficult economic conditions.

The Committee also believed it was important to continue to use equity vehicles to provide alignment with stockholders and thought it

was important to emphasize further long-term performance by moving to the use of performance share units for the CEO and the Operating Executives. The PSUs will be earned based on the Company's performance for fiscal years 2012-2014 relative to specific levels of Cumulative Cash Flow, defined as adjusted EBITDA less capital expenditures plus or minus the change in controllable working capital over this three-year period. Adjusted EBITDA is defined as non-GAAP net earnings before interest, taxes, depreciation and amortization, excluding 1) pension and other postretirement benefits expense, 2) stock-based compensation expense and 3) LIFO inventory provisions or benefits. Controllable working capital is defined as accounts receivable plus inventories less accounts payable.

The PSUs have a minimum target that must be achieved in order for any PSUs to vest and be paid out. The maximum payout that can be received is the target of 100%. The target was intended to be challenging but yet achievable.

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Compensation Discussion & Analysis (continued)

Consistent with our current philosophy, no changes were made to the 2012 program for the CEO or the Staff Executives. The total value of the awards to each NEO was determined by using both market survey and peer group data. Overall, the Committee believes that this mix of awards will serve to focus attention on building stockholder value over the long-term, driving future business results, and helping to retain the executives.

Benefits

Our benefit programs are established based upon an assessment of competitive market factors and a determination of what is needed to retain high-caliber executives. RR Donnelley's primary benefits for executives include participation in the Company's broad-based plans at the same costs as other employees. These plans include: retirement plans, savings plans, the Company's health and dental plans and various insurance plans, including disability and life insurance.

RR Donnelley also provides certain executives, including the NEOs, the following benefits:

Supplemental Retirement and Savings: The Company provides supplemental retirement and savings plans to eligible executives described under *Pension Benefits* beginning on page 34 of this proxy statement. These supplemental plans take into account compensation levels limited by current tax laws, and are similar to programs found at many of the companies we compete with for talent. This benefit is available to all highly paid executives including our NEOs. Approximately 743 (active and inactive) employees are covered by these plans. RR Donnelley froze the Pension Plans as of December 31, 2011. Therefore, no additional benefits will accrue under these plans or the related Supplemental Retirement Plans.

Supplemental Insurance: Additional life and disability insurance is provided for NEOs, enhancing the value of the overall compensation program. The premium cost for these additional benefits is included as income for the NEO and there is no tax gross up on this benefit.

Deferred Compensation Plan: The Company provides executives the opportunity to defer receiving income and therefore defer taxation on that income, until either a number of years chosen by the executive or termination of employment. Deferral programs are very common in the marketplace and add to the attractiveness of our overall compensation program. The Company's deferred compensation plan is described under *Nonqualified Deferred Compensation* beginning on page 35 of this proxy statement.

Financial Counseling: The Company pays for financial counseling services, to a maximum of \$12,000 per year, to provide the NEOs with access to an independent financial advisor of their choice. The cost of these services, if utilized, is included as income for the NEO and there is no tax gross up on this benefit.

Automobile Program: NEOs are provided with a monthly automobile allowance. This benefit provides eligible executives with an opportunity to use their car for both business and personal use in an efficient manner.

Company Airplane: The Company has two fractional ownership interests in private planes. No personal airplane travel occurred in 2012.

Stock Ownership Guidelines

The Committee has established stock ownership guidelines at the SVP level and above in the Company. These guidelines are designed to encourage our executives to have a meaningful equity ownership in the Company, and thereby link their interests with those of our stockholders. These stock ownership guidelines provide that, within three years of becoming an executive, each executive must own (by way of shares owned outright, shares owned through our 401(k) plans and shares of unvested restricted stock and unvested restricted stock units, but not including unexercised stock options or performance share units) shares of our common stock with a value of either one times their base salary, three times their base salary for the Operating and Staff Executives, or five times base salary for the CEO. In the event an executive officer does not achieve or make progress toward the required stock ownership level, depending upon the circumstance, the Committee has the discretion to take appropriate action. As of March 2013, all of the NEOs have met and exceeded their ownership guidelines.

Post-Termination Benefits

The Committee believes that severance benefits and change of control benefits are necessary in order to attract and retain the caliber and quality of executives that RR Donnelley needs in its most senior positions. These benefits are particularly important in an industry undergoing consolidation, providing for continuity of senior management and helping executives focus on results and strategic initiatives. The levels of payments and benefits available upon termination were set to be comparable to those in our previously mentioned peer group.

Each of our NEOs, including our CEO, has an agreement that provides for severance payments and benefits if termination occurs without cause or if the executive leaves for good reason. There is also additional compensation provided for the CEO and Operating Executives in circumstances following such termination after a Change in Control, as defined in the agreements. Payment of such compensation however, does require a double trigger in order to payout.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

The Company has adopted a policy that limits the ability to enter into a future severance arrangement with an executive officer that provides for benefits in an amount that exceeds 2.99 times the executive officer's then current base salary and target bonus, unless such future severance arrangement receives stockholder approval.

Additional information regarding the severance and change in control payments, including a definition of key terms and a quantification of

R.R. DONNELLEY & SONS COMPANY 25

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Compensation Discussion & Analysis (continued)

benefits that would have been received by our NEOs had termination occurred on December 31, 2012, is found under *Potential Payments upon Termination or Change in Control* beginning on page 36 of this proxy statement.

Tax Deductibility Policy

The Committee considers the deductibility of compensation for federal income tax purposes in the design of RR Donnelley's programs. While we generally seek to ensure the deductibility of the incentive compensation paid to our NEOs, the Committee intends to retain the flexibility necessary to provide cash and equity compensation in line with competitive practice, our compensation philosophy, and the best interests of our stockholders even if these amounts are not fully tax deductible.

Operation of the Human Resources Committee

The Human Resources Committee of the Board oversees the development and administration of our compensation and benefits policies and programs. The Committee establishes and monitors the overall compensation strategy to ensure that executive compensation supports the Company's business objectives. In carrying out its responsibilities, the Committee, with assistance from its consultant, Mercer, reviews and determines the compensation (including salary, annual incentive, long-term incentives and other benefits) of the Company's executive officers, including all NEOs.

For a more complete description of the responsibilities of the Human Resources Committee, see *The Board's Committees and Their Functions* beginning on page 13 of this proxy statement, and the charter of the Human Resources Committee posted on RR Donnelley's website at www.rrdonnelley.com.

Role of Compensation Consultant

The Human Resources Committee retained Mercer as its outside compensation consultant to advise the Committee on executive compensation matters. During 2012, Mercer regularly attended Committee meetings, and reported directly to the Committee on matters relating to compensation for the executive officers.

During 2012, the Committee requested that Mercer:

- Conduct an analysis of compensation for our NEOs and assess how target and actual compensation aligned with the Company's philosophy and objectives;
- Review the design of the Company's short-term cash incentive program;
- Develop recommendations for the Committee on the size and structure of long-term incentive awards for our executive officers;
- Assist in our request to stockholders for additional shares for our equity plan;
- Provide perspectives on the overall compensation package for the CEO;
- Assist the Committee in the review of this proxy statement and CD&A;
- Assist the Committee in the review of tally sheets; and
- Provide the Committee ongoing advice and counsel on market compensation trends and legislative and regulatory changes and their impact on RR Donnelley's executive compensation programs.

Role of Company Management

RR Donnelley management, including the CEO, develops preliminary recommendations regarding compensation matters with respect to all NEOs and provides these recommendations to the Committee, which makes the final decisions, with advice from Mercer, as appropriate. The management team is responsible for the administration of the compensation programs once Committee decisions are finalized.

Human Resources Committee Report

The Human Resources Committee of the Board of Directors of R.R. Donnelley & Sons Company oversees R.R. Donnelley & Sons Company's compensation program on behalf of the Board. In fulfilling its oversight responsibilities, the Human Resources Committee reviewed and discussed with management the Compensation Discussion and Analysis set forth in this proxy statement.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

In reliance on the review and discussions referred to above, the Human Resources Committee recommended to the Board that the Compensation Discussion and Analysis be incorporated in the Company's Annual Report on Form 10-K for the fiscal year ended December 31, 2012, and the Company's proxy statement to be filed in connection with the Company's 2013 Annual Meeting of Stockholders.

Human Resources Committee

Thomas S. Johnson, Chairman

Michael T. Riordan

Susan M. Cameron

26 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Executive Compensation

The Summary Compensation Table provides compensation information about our principal executive officer, principal financial officer, former chief operating officer and the three most highly compensated executive officers as of December 31, 2012 other than the principal executive officer and principal financial officer (NEOs).

2012 Summary Compensation Table

Name and Principal Position	Year	Salary (\$)	Bonus (\$)	Stock Awards (\$) ⁽²⁾	Option Awards (\$) ⁽³⁾	Plan Compensation (\$) ⁽⁴⁾	Change in Pension Value and Non-Equity Incentive Nonqualified Deferred Compensation Earnings (\$) ⁽⁵⁾	All Other Compensation (\$) ⁽⁶⁾⁽⁷⁾⁽⁸⁾	Total (\$)
Thomas J. Quinlan President and Chief Executive Officer	2012	1,000,000		2,507,390	1,053,760	0	102,566	37,092	4,700,808
	2011	1,000,000		3,160,000	878,000	816,000	182,084	23,630	6,059,714
	2010	1,000,000		2,427,600	1,443,000	1,875,000	82,158	23,630	6,851,388
Suzanne S. Bettman Executive Vice President, General Counsel	2012	445,739		426,000		0	52,160	35,846	959,745
	2011	425,000		642,400		346,800	79,841	29,660	1,523,701
	2010	425,000		693,600		796,875	36,768	25,791	1,978,034
Andrew B. Coxhead Senior Vice President, Chief Accounting Officer	2012	325,000		266,250		0	25,892	6,000	623,142
Daniel L. Knotts Chief Operating Officer	2012	600,000		1,172,660	171,680	0	106,157	30,968	2,081,465
	2011	600,000		2,054,000		489,600	147,881	24,943	3,316,424
	2010	591,667		1,300,500	529,100	1,125,000	83,005	24,918	3,654,190
Daniel N. Leib Executive Vice President, Chief Financial Officer	2012	500,000		426,000		0	29,061	29,774	984,835
	2011	446,422		401,500		362,667	45,779	12,135	1,268,503
John R. Paloian ⁽¹⁾ Former Chief Operating Officer	2012	725,000		1,265,860	198,320	0	100,616	35,881	2,325,677
	2011	725,000		2,212,000		591,600	171,521	32,181	3,732,302
	2010	720,833		1,473,900	625,300	1,359,375	98,325	29,881	4,307,614

1 On December 27, 2012, the Company announced that Mr. Paloian would no longer serve as Chief Operating Officer effective as of December 31, 2012 and Mr. Knotts became Chief Operating Officer as of such date.

2 The amounts shown in this column constitute the aggregate grant date fair value of restricted stock units (RSUs) and performance stock units (PSUs) granted during the fiscal year under the 2004 PIP. The amounts are valued in accordance with Financial Accounting Standards Board Accounting Standards Codification Topic 718, *Compensation - Stock Compensation* (which we refer to as ASC Topic 718). See Note 17 to the Consolidated Financial Statements

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

included in our Annual Report on Form 10-K for the year ended December 31, 2012 for a discussion of the relevant assumptions used in calculating the fair value pursuant to ASC Topic 718. Pursuant to SEC rules, the amounts shown exclude the impact of estimated forfeitures related to service-based vesting conditions. The grant date fair value of PSUs is based on the probable outcome of the applicable performance conditions which assumes the highest achievement level is attained. For further information on these awards, see the *Outstanding Equity Awards at Fiscal Year-End* table beginning on page 32 of this proxy statement.

- 3 The amounts shown in this column reflect the aggregate grant date fair value of options granted during the fiscal year under the 2004 PIP. The amounts are valued using the Black-Scholes-Merton option pricing model in accordance with ASC Topic 718. See Note 17 to the Consolidated Financial Statements included in our Annual Report on Form 10-K for the year ended December 31, 2012 for a discussion of the relevant assumptions used in calculating grant date fair value pursuant to ASC Topic 718. Pursuant to SEC rules, the amounts shown exclude the impact of estimated forfeitures related to service-based vesting conditions. For further information on these awards, see the *Outstanding Equity Awards at Fiscal Year-End* table beginning on page 32 of this proxy statement.
- 4 The amounts shown in this column constitute payments made under our MBO Plan, which is a subplan of the 2004 PIP. At the outset of each year, the Human Resources Committee sets performance criteria that are used to determine whether and to what extent the NEOs will receive payments under the MBO Plan. See *Compensation Discussion and Analysis* beginning on page 19 of this proxy statement. For 2012, the Human Resources Committee made the determination that year to date performance did not merit the receipt of MBO bonus awards. Thus, no bonuses were paid for 2012.
- 5 The amounts shown in this column include the aggregate of the increase in actuarial values of each of the named executive officer's benefits under our Pension Plans and Supplemental Pension Plans.
- 6 Amounts in this column include matching contributions of \$6,000 made by the Company on behalf of each of the NEOs to the 401(k) Savings Plan pursuant to the terms of the plan. Mr. Quinlan's amount also includes interest of \$7,462 (calculated at the prime interest rate) that was contributed by the Company in 2012 to Mr. Quinlan's related 401(k) Supplemental Executive Retirement Plan-B account.

R.R. DONNELLEY & SONS COMPANY 27

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Executive Compensation (continued)

7 Amounts in this column include the value of the following perquisites provided to the NEOs in 2012. Corporate automobile allowance is the amount actually paid to each NEO, as shown in the table below. Personal tax/financial advice is valued at actual amounts paid to each provider of such advice. The Company no longer provides a tax gross-up on these benefits.

Named Executive Officer	Corporate Aircraft Usage	Corporate Automobile Allowance	Club Memberships Not Exclusively For Business Use	Personal Tax/ Financial Advice	Tax Gross Up
					Related to Personal Tax/Financial Advice
	(\$)	(\$)	(\$)	(\$)	(\$)
Thomas Quinlan	0	16,800		0	
Suzanne Bettman	0	12,000		11,788	
Andrew Coxhead	0				
Daniel Knotts	0	16,800		1,400	
Daniel Leib	0	16,800		2,050	
John Paloian	0	16,800		0	

8 Amounts in this column include premiums paid by the Company for group term life insurance and supplemental disability insurance, as shown in the table below. The Company no longer provides a tax gross-up on these benefits.

Named Executive Officer	Supplemental Life Insurance Premium	Supplemental Disability Insurance Premium
Thomas Quinlan	2,290	4,540
Suzanne Bettman	1,690	4,368
Andrew Coxhead		
Daniel Knotts	2,050	4,718
Daniel Leib		4,924
John Paloian	10,170	2,911

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Executive Compensation (continued)**2012 Grants of Plan-Based Awards**

The following table shows additional information regarding: (i) the threshold, target and maximum level of annual cash incentive awards for our executive officers for performance during 2012, as established by the Human Resources Committee in February 2012 under our MBO Plan; and (ii) restricted stock unit, stock option awards granted in March 2012 that were awarded to help retain the NEOs and focus their attention on building shareholder value.

Grants of Plan-Based Awards Table

Name	Grant Date	Estimated Future Payouts Under Non-Equity Incentive Plan Awards ⁽¹⁾			Estimated Future Payouts Under Equity Incentive Plan Awards ⁽²⁾		All Other Stock Awards: Number of Shares or Units (#) ⁽³⁾	All Other Option Awards: Number of Securities Underlying Options (#) ⁽⁴⁾	Exercise or Base Price of Option Awards (\$/Sh)	Grant Date Fair Value of Stock and Option Awards ⁽⁵⁾
		Threshold (\$)	Target (\$)	Maximum (\$)	Threshold (#)	Maximum (#)				
Thomas Quinlan		150,000	1,500,000	5,000,000						
	3/2/2012				76,000	152,000				1,538,240
	3/2/2012						91,000			969,150
Suzanne Bettman	3/2/2012	67,500	675,000	1,350,000				356,000	13.23	1,053,760
	3/2/2012						40,000			426,000
	3/2/2012						25,000			266,250
Daniel Knotts	3/2/2012	90,000	900,000	1,800,000						
	3/2/2012				19,000	38,000				384,560
	3/2/2012						74,000			788,100
Daniel Leib	3/2/2012	75,000	750,000	1,500,000				58,000	13.23	171,680
	3/2/2012						40,000			426,000
	3/2/2012									
John Paloian	3/2/2012	108,750	1,087,500	2,175,000						
	3/2/2012				21,500	43,000				435,160
	3/2/2012						78,000			830,700
	3/2/2012						67,000	13.23		198,320

- In each case, the amount actually earned by each NEO was \$0, as reported as Non-Equity Incentive Plan Compensation in the 2012 Summary Compensation Table.
- Consists of performance stock units awarded under the 2004 PIP. Each PSU is equivalent to one share of the Company's common stock on the date of grant. The PSUs are earned for achieving specified calculated cash flow targets over a three-year performance period beginning January 1, 2012 and ending December 31, 2014. The minimum target must be reached in order for the holder to be entitled to receive any PSUs. From 50% to up to 100% of the number of PSUs granted may be earned depending upon performance versus specified target levels. After the performance period, the earned PSUs will be paid in stock or cash at the discretion of the Human Resources Committee. If paid in cash, the cash value for each PSU will be equal to the fair market value of one share of the Company's common stock on the payment date. If employment is terminated by the Company without cause or by the NEO for good reason (each as defined in the NEO's employment agreement), the PSUs will vest and be payable, if at all, on the same terms and conditions that would have applied had such NEO's employment not been terminated (i.e., performance measured on December 31, 2014). If employment terminates by reason of death or disability, 50% of any unvested PSUs will vest and become payable, assuming the attainment of target performance or, if greater, based on actual performance through the date of death or determination of disability. In the event of a change in control (as defined in the 2004 PIP), all of the PSUs will vest and be payable at mid-performance (75%) or, if greater, based on actual performance through the Acceleration Date (as defined in the 2004 PIP).
- Consists of restricted stock units awarded under the 2004 PIP. The awards vest one-fourth on each of the first through fourth anniversaries of the grant date. If employment terminates by reason of death or disability, the unvested portion of the RSUs shall become fully vested. If employment terminates by reason of

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

- retirement, the unvested portion of the RSUs shall continue to vest as granted (one-fourth on each anniversary of the grant date). If employment terminates other than for death, disability or retirement, the unvested portion of the RSUs will be forfeited. NEO employment agreements provide for accelerated vesting of equity awards under certain circumstances. See *Potential Payments Upon Termination or Change in Control* beginning on page 36 of this proxy statement.
- 4 Consists of stock options awarded under the 2004 PIP. The awards vest one-fourth on each of the first through fourth anniversaries of the grant date and expire on the tenth anniversary of the grant date. If employment terminates by reason of death or disability, the unvested portion of the option shall become fully vested and be exercisable for a one-year period from the date of disability or death. If employment terminates by reason of retirement, the unvested portion of the option shall continue to vest as granted (one-fourth on each anniversary of the grant date) and be exercisable for a five-year period from the date of retirement. If employment terminates other than for death, disability or retirement, the unvested portion of the option will be forfeited and the vested portion shall be exercisable for a 90-day period from the date of termination. In the event of a change in control (as defined in the 2004 PIP), the option will fully vest and be exercisable until the expiration date. NEO employment agreements provide for accelerated vesting of equity awards under certain circumstances. See *Potential Payments Upon Termination or Change in Control* beginning on page 36 of this proxy statement.
- 5 Grant date fair value with respect to the restricted stock units and performance stock units is determined in accordance with ASC Topic 718. Grant date fair value with respect to the options is determined using the Black-Scholes-Merton option pricing model to in accordance with ASC Topic 718. See Note 17 to the Consolidated Financial Statements included in our Annual Report on Form 10-K for the year ended December 31, 2012 for a discussion of the relevant assumptions used in calculating grant date fair value pursuant to ASC Topic 718. Pursuant to SEC rules, the amounts shown exclude the impact of estimated forfeitures related to service-based vesting conditions.

R.R. DONNELLEY & SONS COMPANY 29

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Executive Compensation (continued)**Narrative to Summary Compensation Table and Grants of Plan-Based Awards Table****Employment Agreements**

During 2012, all of the NEOs were employed pursuant to agreements with the Company. Each employment agreement sets forth, among other things, the NEO's minimum base salary, bonus opportunities, entitlement to participate in our benefit plans, equity awards and provisions with respect to certain payments and other benefits upon termination of employment under certain circumstances (such as without Cause or leaving employment for Good Reason, as defined in the agreements) or, in certain agreements, after a change in control of the Company. Please see *Potential Payments Upon Termination or Change in Control* beginning on page 36 of this proxy statement for a description of such provisions.

The minimum base salary set forth in each NEO's employment agreement is: Mr. Quinlan, \$1,000,000; Ms. Bettman, \$400,000; Mr. Coxhead, \$300,000; Mr. Knotts, \$550,000; Mr. Leib, \$500,000 and Mr. Paloian, \$700,000.

The employment agreements also set forth each NEO's target bonus as a percentage of such NEO's base salary. The target bonus for each NEO is 150%, except for Mr. Coxhead whose target bonus is 100%.

The employment agreements of the NEOs provide that such NEO will be entitled to participate in the Company's compensation and benefit programs that are available to all management employees and that such NEO, with the exception of Mr. Coxhead, will also be eligible to participate in certain executive-only benefit plans.

Awards

The Committee granted stock options to three of its NEOs in 2012 under the 2004 PIP, with a grant date of March 2, 2012. The options vest in equal proportions over four years on the anniversary of the grant date, with an exercise price equal to the fair market value on the grant date. Mr. Quinlan received 356,000, Mr. Knotts received 58,000 and Mr. Paloian received 67,000 stock options.

The Committee granted performance stock units to three of its NEOs in 2012 under the 2004 PIP. The performance stock units are earned

for achieving specified calculated cash flow targets over a three-year performance period beginning January 1, 2012 and ending December 31, 2014. The minimum target must be reached in order for the holder to be entitled to receive any performance stock units and from 50% to up to 100% of the number of performance stock units granted may be earned depending upon performance versus specified target levels. After the performance period, the earned performance stock units will be paid in stock or cash at the discretion of the Human Resources Committee. If paid in cash, the cash value for each performance stock unit will be equal to the fair market value of one share of the Company's common stock on the payment date. The performance stock unit awards have no dividend or voting rights. Mr. Quinlan received 152,000, Mr. Knotts received 38,000 and Mr. Paloian received 43,000 performance stock units.

The Committee granted restricted stock units to all of its NEOs in 2012 under the 2004 PIP. The restricted stock units vest in equal proportions over four years on the anniversary of the grant date. The restricted stock units have no dividend or voting rights. All restricted stock units are payable in shares of common stock of the Company upon vesting. Mr. Quinlan received 91,000, Ms. Bettman received 40,000, Mr. Coxhead received 25,000, Mr. Knotts received 74,000, Mr. Leib received 40,000 and Mr. Paloian received 78,000 restricted stock units with a grant date of March 2, 2012.

In 2012, the Committee established annual corporate financial targets under the MBO Plan based on non-GAAP earnings per share. Payment of the potential bonuses of the NEOs is only considered once 90% of the corporate financial target for the fiscal year is reached and payment then scales up to a maximum payout of 125% of the MBO target if Company performance exceeds the corporate financial target. For Mr. Quinlan, Mr. Knotts and Mr. Paloian, the corporate financial target is the only goal to be met. For all other NEOs, once the corporate financial target is met, the actual individual awards are based on performance against business unit performance goals and/or individual objectives. For 2012, the Human Resources Committee, prior to year end, made the determination that year to date performance did not merit the receipt of MBO bonus awards. Thus, no bonuses were paid for 2012.

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Executive Compensation (continued)

Salary and Bonus in Proportion to Total Compensation

Assuming target performance with respect to long-term incentive awards, Mr. Quinlan, Mr. Knotts and Mr. Paloian generally received less than 40% of their total compensation in the form of base salary and cash incentive awards under the MBO Plan, while Ms. Bettman, Mr. Coxhead and Mr. Leib received approximately 70% of their total compensation in the form of base salary and cash incentive awards under the MBO Plan. As noted in *Compensation Discussion and Analysis* beginning on page 19 of this proxy statement, we believe that

a substantial portion of each NEO's compensation should be in the form of equity awards. Our Human Resources Committee believes that our current compensation program gives our NEOs a substantial alignment with stockholders, while also permitting the Committee to incentivize the NEOs to pursue specific short and long-term performance goals. Please see the *Compensation Discussion and Analysis* section of this proxy statement for a description of the objectives of our compensation program and overall compensation philosophy.

R.R. DONNELLEY & SONS COMPANY 31

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Executive Compensation (continued)**Outstanding Equity Awards at 2012 Fiscal Year-End**

The following table shows certain information about unexercised options and unvested stock awards at December 31, 2012.

Outstanding Equity Awards at Fiscal Year-End Table

Name	OPTION AWARDS				STOCK AWARDS			
	Number of Securities Underlying Unexercised Options (#)	Number of Securities Underlying Unexercised Options (#)	Option Exercise Price (\$)	Option Expiration Date	Number of Shares or Units of Stock That Have Not Vested (#) ⁽²⁾	Market Value of Shares or Units of Stock That Have Not Vested (\$) ⁽³⁾	Equity Incentive Plan Awards: Number of Unearned Shares, Units or Other Rights That Have Not Vested (#) ⁽⁴⁾	Equity Incentive Plan Awards: Market or Payout Value of Unearned Shares, Units or Other Rights That Have Not Vested (#) ⁽⁵⁾
Thomas Quinlan		356,000	13.23	3/1/2022				
	50,000	150,000	18.62	2/27/2021				
	150,000	150,000	19.89	2/25/2020				
	712,500	237,500	7.09	3/1/2019				
	413,000		32.07	2/28/2018				
	260,000		36.22	3/20/2017				
	47,250		16.73	1/1/2013				
					450,545	4,050,400		
							202,000	1,815,980
Suzanne Bettman	25,000		29.38	5/4/2014				
					115,000	1,033,850		
Andrew Coxhead								
					71,250	640,538		
Daniel Knotts		58,000	13.23	3/1/2022				
	55,000	55,000	19.89	2/25/2020				
		54,530	7.09	3/1/2019				
	125,000		32.07	2/28/2018				
	80,000		36.22	3/20/2017				
	1,200		24.22	9/23/2013				
					194,630	1,749,724		
							70,500	633,795
Daniel Leib					86,250	775,388		
John Paloian		67,000	13.23	3/1/2022				
	65,000	65,000	19.89	2/25/2020				
		88,087	7.09	3/1/2019				
	216,000		32.07	2/28/2018				
	130,000		36.22	3/20/2017				
	100,000		29.24	3/28/2014				
					228,536	2,054,539		
							78,000	701,220

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

Note: Multiple awards have been aggregated where the expiration date and the exercise and/or base price of the instruments are identical.

32 R.R. DONNELLEY & SONS COMPANY

Table of Contents**2013 NOTICE OF MEETING AND PROXY STATEMENT****Executive Compensation** (continued)

1 The following table provides information with respect to the vesting of each NEO's outstanding unexercisable options that are set forth in the above table:

Vesting Date	Thomas Quinlan	Suzanne Bettman	Andrew Coxhead	Daniel Knotts	Daniel Leib	John Paloian
2/26/2013	75,000			27,500		32,500
2/28/2013	50,000					
3/2/2013	326,500			69,030		104,837
2/26/2014	75,000			27,500		32,500
2/28/2014	50,000					
3/2/2014	89,000			14,500		16,750
2/28/2015	50,000					
3/2/2015	89,000			14,500		16,750
3/2/2016	89,000			14,500		16,750

2 The following table provides information with respect to the vesting of each NEO's outstanding unvested restricted stock units that are set forth in the above table.

Vesting Date	Thomas Quinlan	Suzanne Bettman	Andrew Coxhead	Daniel Knotts	Daniel Leib	John Paloian
2/26/2013	35,000	10,000	6,250	18,750	6,250	21,250
2/28/2013	25,000	10,000	6,250	16,250	6,250	17,500
3/2/2013	237,295	35,000	21,250	52,880	25,000	75,036
2/26/2014	35,000	10,000	6,250	18,750	6,250	21,250
2/28/2014	25,000	10,000	6,250	16,250	6,250	17,500
3/2/2014	22,750	10,000	6,250	18,500	10,000	19,500
2/28/2015	25,000	10,000	6,250	16,250	6,250	17,500
3/2/2015	22,750	10,000	6,250	18,500	10,000	19,500
3/2/2016	22,750	10,000	6,250	18,500	10,000	19,500

3 Assumes a closing price per share of \$8.99 on December 31, 2012.

4 Represents PSUs that were granted on (1) February 28, 2011 assuming threshold performance achievement and (2) March 2, 2012, assuming target performance achievement. Each PSU is equivalent to one share of the Company's common stock on the date of grant. The PSUs are earned for achieving specified calculated cash flow targets over a three-year performance periods beginning (1) January 1, 2011 and ending December 31, 2013 and (2) January 1, 2012 and ending December 31, 2014, respectively. The minimum target must be reached in order for the holder to be entitled to receive any PSUs. From 50% to up to 100% of the number of PSUs granted may be earned depending upon performance versus specified target levels. After the performance period, the earned PSUs will be paid in stock or cash at the discretion of the Human Resources Committee. If paid in cash, the cash value for each PSU will be equal to the fair market value of one share of the Company's common stock on the payment date. If employment is terminated by the Company without cause or by the NEO for good reason (each as defined in the NEO's employment agreement), the PSUs will vest and be payable, if at all, on the same terms and conditions that would have applied had such NEO's employment not been terminated (i.e., performance measured on December 31, 2013 or December 31, 2014). If employment terminates by reason of death or disability, 50% of any unvested PSUs will vest and become payable, assuming the attainment of target performance or, if greater, based on actual performance through the date of death or determination of disability. In the event of a change in control (as defined in the 2004 PIP), all of the PSUs will vest and be payable at mid-performance (75%) or, if greater, based on actual performance through the Acceleration Date (as defined in the 2004 PIP).

5 Assumes threshold performance achievement (50% payout of the PSUs granted) for the 2011 PSUs and target performance achievement (100% payout of the PSUs granted) for the 2012 PSUs and a price per share of \$8.99 on December 31, 2012.

2012 Option Exercises and Stock Vested Table

The following table shows information regarding the value of options exercised and restricted stock and restricted stock units vested during 2012.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

Name	OPTION AWARDS		STOCK AWARDS	
	Number of Shares Acquired on Exercise	Value Realized on Exercise	Number of Shares Acquired on Vesting	Value Realized on Vesting
	(#)	(\$) ⁽¹⁾	(#) ⁽²⁾	(\$) ⁽³⁾
Thomas Quinlan	0	N/A	292,301	3,917,363
Suzanne Bettman	0	N/A	71,000	981,870
Andrew Coxhead	0	N/A	42,500	587,688
Daniel Knotts	109,060	676,336	87,135	1,180,655
Daniel Leib	0	N/A	42,500	570,438
John Paloian	88,087	546,333	112,042	1,513,524

- 1 Value realized on exercise of options equals the number of shares underlying the stock options multiplied by the excess of (i) the closing market price of our common stock on the date of exercise, over (ii) the exercise price per share of the option.
- 2 Represents the vesting of restricted stock, restricted stock units and other similar instruments under the Company's equity plans.
- 3 Value realized on vesting of restricted stock or restricted stock units is the fair market value on the date of vesting. Fair market value is based on the closing price as reported by the Nasdaq Stock Market.

R.R. DONNELLEY & SONS COMPANY 33

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Executive Compensation (continued)**Pension Benefits**

Under the Retirement Benefit Plan of RR Donnelley & Sons Company and the Retirement Income Plan of Moore Wallace North America, Inc., (collectively referred to as the Qualified Retirement Plans), effective as of January 1, 2005 eligible employees begin accruing retirement benefits of 0.7% of covered compensation each year. Employees of RR Donnelley & Sons Company who met certain requirements and whose age and service points as of December 31, 2004 equaled 55 to 64 points accrued an additional 0.25% of covered compensation and those with 65 or more points accrued an additional 0.50% of covered compensation. Prior to January 1, 2005, employees of RR Donnelley participated in one of two defined benefit programs with higher accrual rates. The defined benefit plan for Moore Wallace employees had been frozen as of December 31, 2000, with no benefit accrual until the plan was reactivated as of January 1, 2005. Compensation covered by the Qualified Retirement Plans generally includes salary and annual cash bonus awards. The amount of annual earnings that may be considered in calculating benefits under the pension plan is limited by law. The Qualified Retirement Plans are funded entirely by the Company with contributions made to trust funds from which the benefits of participants are paid. Generally, the Company froze benefit accruals under all of its U.S. pension plans as of December 31, 2011. Beginning January 1, 2012, participants ceased earning additional benefits under the Qualified Retirement Plans and no new participants will enter these plans.

The U.S. Internal Revenue Code places limitations on pensions that can be accrued under federal income tax qualified plans. To the

extent an employee's pension would have accrued under one of the Qualified Retirement Plans if it were not for such limitations, the additional benefits are accrued under the RR Donnelley Unfunded Supplemental Pension Plan (referred to as the SERP). On December 31, 2012, approximately 743 individuals are covered by the SERP as active employees or terminated employees with vested benefits, and in 2012 approximately 122 individuals received payments from the SERP. The SERP is unfunded and provides for payments to be made out of the Company's general assets. Because the Company froze the U.S. pension plans as of December 31, 2011, no additional benefits will accrue such plans or the related SERP.

Some participants have a pre-2005 cash balance or pension equity benefit with respect to which they can elect to receive a lump sum amount upon termination. Other pre-2005 participants and all participants who first began participating in one of the Qualified Retirement Plans on or after January 1, 2005, will receive a career average plan benefit. Under the career average plan benefit, benefits are paid monthly after retirement for the life of the participant or, if the participant is married or chooses an optional benefit form, generally in an actuarially reduced amount for the life of the participant and surviving spouse or other named survivor.

See Note 11 to the Consolidated Financial Statements included in our Annual Report on Form 10-K for the year ended December 31, 2012 for a discussion of the relevant assumptions used in calculating the present value of the current accrued benefit with respect to each NEO under the Qualified Retirement Plans and the SERP set forth in the table below.

2012 Pension Benefits Table

Name	Plan Name	Number of Years Credited Service	Present Value of Accumulated Benefit	Payments
				During Last Fiscal Year
		(#)	(\$)	(\$)
Thomas Quinlan	Pension Plan	12	\$ 56,125	
	SERP	12	\$ 386,131	
Suzanne Bettman	Pension Plan	8	\$ 63,531	
	SERP	8	\$ 138,664	

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

Andrew Coxhead	Pension Plan	17	\$	105,771
	SERP	17	\$	24,325
Daniel Knotts	Pension Plan	26	\$	228,665
	SERP	26	\$	364,706
Daniel Leib	Pension Plan	8	\$	49,098
	SERP	8	\$	58,838
John Paloian ⁽¹⁾	Pension Plan	19	\$	267,280
	SERP	19	\$	467,595

1 Mr. Paloian's years of credited service include 13 years of credited service from a prior period of employment with the Company as provided under the terms of the Plans.

34 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Executive Compensation (continued)**Nonqualified Deferred Compensation**

The 2012 Nonqualified Deferred Compensation table presents amounts deferred under our Deferred Compensation Plan. Participants may defer up to 50% of base salary and 100% of annual incentive bonus payments under the Deferred Compensation Plan. Deferred amounts are credited with earnings or losses based on the rate of return of mutual funds selected by the executive, which the executive may change at any time. We do not make contributions to participants' accounts under the Deferred Compensation Plan. Distributions generally are paid in a lump sum distribution upon the six-month anniversary of the termination of the NEO's employment with the Company unless the NEO elects that a distribution be made three years after a deferral under certain circumstances.

The table also presents amounts deferred under our Supplemental Executive Retirement Plan (SERP-B). Under the SERP-B, participants could defer a portion of their regular earnings substantially equal to the difference between the amount that, in the absence of legislation limiting additions to our Savings Plan, would have been allocated to an employee's account as before-tax and matching contributions, minus the deferral amount actually allocated under the Savings Plan. Deferred amounts earn interest at the prime rate and such interest is paid by the Company. Distributions are paid in a lump sum distribution upon the six-month anniversary of the termination of the participant's employment with our Company. The SERP-B was frozen in 2004 and no additional amounts may be contributed by NEOs.

2012 Nonqualified Deferred Compensation Table

Name	Executive	Registrant	Aggregate	Aggregate	Aggregate
	Contributions	Contributions	Earnings	Withdrawals/	Balance at Last
	in Last FY	in Last FY	in Last FY	Distributions	FYE
	(\$) ⁽¹⁾	(\$)	(\$) ⁽²⁾	(\$)	(\$)
Thomas Quinlan Deferred Compensation Plan					
Supplemental Executive Retirement Plan-B			7,462		237,076
Suzanne Bettman Deferred Compensation Plan			117,340		834,329
Supplemental Executive Retirement Plan-B					
Andrew Coxhead Deferred Compensation Plan					
Supplemental Executive Retirement Plan-B					
Daniel Knotts Deferred Compensation Plan					
Supplemental Executive Retirement Plan-B					
Daniel Leib Deferred Compensation Plan			8,891	(50,964)	72,852
Supplemental Executive Retirement Plan-B					
John Paloian Deferred Compensation Plan	49,375		47,493		451,846
Supplemental Executive Retirement Plan-B					

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

- 1 Amounts in this column are included in the "Salary" column in the *2012 Summary Compensation Table* on page 27 of this proxy statement.
- 2 Amounts in this column are not included in the *2012 Summary Compensation Table*. Amounts in this column with respect to the Supplemental Executive Retirement Plan-B consist of Company contributed interest calculated at the prime interest rate on the NEO's account balance.

R.R. DONNELLEY & SONS COMPANY 35

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Potential Payments Upon Termination or Change in Control

As noted under *Compensation Discussion and Analysis – Post-Termination Benefits* on page 25 of this proxy statement, we have entered into employment agreements with each of our NEOs that provide for payments and other benefits in connection with the officer's termination for a qualifying event or circumstance and, in some agreements, for enhanced payments in connection with such termination after a Change in Control (as defined in the applicable agreement). A description of the terms with respect to each of these types of terminations follows.

Termination other than after a Change in Control

The employment agreements for each NEO provide for payments of certain benefits, as described below, upon the termination of the employment of an NEO. The NEO's rights upon a termination of his or her employment depend upon the circumstances of the termination. Central to an understanding of the rights of each NEO under the employment agreements is an understanding of the definitions of *Cause* and *Good Reason* that are used in those agreements. For purposes of the employment agreements:

We have *Cause* to terminate the NEO if the NEO has engaged in any of a list of specified activities, including refusing to substantially perform duties consistent with the scope and nature of his or her position or refusal or failure to attempt in good faith to follow the written direction of the chief executive officer, chief operating officer, chief financial officer or the Board, as applicable, committing an act materially injurious (monetarily or otherwise) to us or our subsidiaries, commission of a felony or other actions specified in the definition.

The NEO is said to have *Good Reason* to terminate his or her employment (and thereby gain access to the benefits described below) if we assign the NEO duties that represent a material diminution of his or her duties or responsibilities, reduce the NEO's compensation, generally require that the NEO's principal office be located other than in or around Chicago, Illinois or, in the case of Mr. Quinlan and Mr. Paloian, New York, New York, or materially breach the employment agreement. Mr. Coxhead's employment agreement does not provide for rights upon his termination for *Good Reason*.

The employment agreements for the NEOs require, as a precondition to the receipt of these payments, that the NEO sign a standard form of release in which he or she waives all claims that he or she might have against us and certain associated individuals and entities. The employment agreements also include noncompete and nonsolicit provisions that would apply for a period of one to two years, as set forth in such NEO's agreement, following the NEO's termination of employment.

The benefits to be provided to the NEO in each of those situations are described in the tables below, which assume that the termination had taken place on December 31, 2012.

Termination after a Change in Control

The NEOs other than Mr. Coxhead and Mr. Leib are entitled to certain tax gross-ups upon a termination after a Change in Control (as defined in such NEOs employment agreement).

As with the severance provisions described above, the rights to which the NEO's are entitled under the Change in Control provisions upon a termination of employment are dependent on the circumstances of the termination. The definitions of *Cause* and *Good Reason* are the same in this termination scenario as in a termination other than after a Change in Control.

Payment Obligations Under Employment Agreements upon Termination of Employment of NEO

The following tables set forth our payment obligations under the employment agreements under the circumstances specified upon a termination of the employment of our NEOs. The tables do not include payments or benefits that do not discriminate in scope, terms or operation in favor of the NEOs and are generally available to all salaried employees, or pension or deferred compensation payments that are discussed in *Pension Benefits* and *Nonqualified Deferred Compensation* beginning on page 34 of this proxy statement.

Unless otherwise noted, the descriptions of the payments below are applicable to all of the tables relating to potential payments upon termination or change in control.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

Disability or Death All NEOs are entitled to pension benefits upon death or disability according to the terms of the pension plan. The employment agreements provide that in the event of disability or death, in addition to payments under the Company's disability benefits plan or life insurance program, as applicable and each as available to all salaried employees, each NEO other than Mr. Coxhead is entitled to benefits paid under a supplemental disability insurance policy or supplemental life insurance policy, as applicable, maintained by the Company for the NEO's benefit. Pursuant to the terms of the Company's MBO Plan, each NEO is also entitled to his or her pro-rated annual bonus for the year in which the disability or death occurs, payable at the same time as and to the extent that all other annual bonuses are paid. Additionally, all unvested equity awards held by each NEO will immediately vest upon disability or death pursuant to the terms of the applicable award agreements.

36 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Potential Payments Upon Termination or Change in Control (continued)

Equity Acceleration Pursuant to the terms of their employment agreements, each NEO other than Mr. Coxhead is entitled to immediate vesting of all outstanding equity awards in the event of any termination initiated by the NEO for Good Reason or termination initiated by the Company without Cause. Each NEO is generally entitled to immediate vesting of all outstanding equity awards upon a Change in Control (as defined in the 2004 PIP) under the terms of the 2004 PIP, and may be entitled to a gross up payment, as described below. Pursuant to the terms of the employment agreements of Mr. Quinlan, Mr. Knotts and Mr. Paloian, however, PSUs will vest and become payable in accordance with the terms of the applicable award agreements in the event of any termination initiated by the NEO for Good Reason or termination initiated by the Company without Cause or upon a Change in Control. For all NEOs, all unvested equity awards are forfeited in the event of resignation other than for Good Reason or termination with Cause. Treatment of equity upon death or disability is discussed above in Disability or Death.

Value of accelerated restricted stock units is the fair market value on the date of termination. Value of accelerated PSUs is the fair market value on the date of determination. Value of accelerated options is determined by subtracting the exercise price from the fair market value on the date of termination. For purposes of the tables, fair market value is the closing price on December 31, 2012 of \$8.99.

Health Care Benefits The employment agreements generally provide that, after resignation for Good Reason or termination without Cause, the Company will continue providing medical, dental, and vision coverage to the NEO that the NEO was eligible to receive immediately prior to such termination until the end date of an enumerated period following the NEO's date of termination. For Messrs. Quinlan, Knotts and Paloian this period is 24 months after such resignation or termination before a Change in Control, and the last day of the second calendar year following the calendar year in which such termination occurs after a Change in Control and for Ms. Bettman, Mr. Coxhead and Mr. Leib this period is 18 months after such resignation or termination (either before or after a Change in Control). In the event of resignation other than for Good Reason or termination with Cause, the NEO is entitled to the same benefits as all other employees would be entitled to after termination. Benefits payable upon disability or death are described above in Disability or Death.

280G Tax Gross-Up Upon a Change in Control of the Company, an NEO may be subject to certain excise taxes under Section 4999 of the Internal Revenue Code with respect to payments that are treated as excess parachute payments under Section 280G. The Company has agreed to reimburse the applicable NEO for all excise taxes that are imposed on the NEO under Section 4999 and any income and excise taxes that are payable by the NEO as a result of any reimbursements for such excise taxes. In the event, however, it is determined that the NEO is entitled to a reimbursement payment for such excise taxes, but that the Change in Control payments would not be subject to the excise tax if such payments were reduced by an amount that is less than 10% of the portion of the payments that would be treated as excess parachute payments under Section 280G, then the amounts payable to the NEO under the Change in Control agreement will be reduced to the maximum amount that could be paid to the NEO without giving rise to the excise tax. The calculation of the gross-up amount is based upon a Section 4999 excise tax rate of 20%, a 35% federal income tax rate, the applicable state tax rate, and a 1.45% medicare tax rate. For purposes of the Section 280G calculation, it has been assumed that no amounts will be treated as reasonable compensation and no value will be attributed to the NEO's restrictive covenants.

On December 27, 2012, the Company announced that Mr. Paloian would no longer serve as the Company's Chief Operating Officer effective as of December 31, 2012. Mr. Paloian will remain an employee of the Company until May 31, 2013. At such time, under his employment agreement Mr. Paloian will be entitled to separation payments totaling \$3,625,000, a lump sum payment of \$171,326 in lieu of benefits for 24 months, a lump sum payment of \$750,000 in lieu of his 2012 Deferred Cash award and all unvested equity will fully vest. Mr. Paloian's PSUs will vest and be payable, if at all, on the same terms and conditions that would have applied had Mr. Paloian's employment not ended (i.e., performance measured on December 31, 2013 and 2014).

The tables assume that termination and any Change in Control took place on December 31, 2012.

R.R. DONNELLEY & SONS COMPANY 37

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Potential Payments Upon Termination or Change in Control (continued)

Mr. Quinlan, the Company's president and chief executive officer would be entitled to the following:

Benefits and Payments Upon Termination	Resignation for other than Good Reason or Termination		Resignation for Good Reason or Termination Without Cause after	Disability(\$)	Death(\$)
	Termination Without Cause(\$)	Termination With Cause(\$)	Change in Control(\$)		
Cash:					
Base Salary	2,000,000 ⁽¹⁾	0	3,000,000 ⁽²⁾	(3)	
Bonus	3,000,000 ⁽¹⁾	0	4,575,000 ⁽²⁾	(4)	(4)
Equity:					
Restricted Share Units ⁽⁵⁾	4,050,400	0	4,050,400	4,050,400 ⁽⁶⁾	4,050,400 ⁽⁶⁾
Options ⁽⁵⁾	451,250	0	451,250	451,250 ⁽⁶⁾	451,250 ⁽⁶⁾
Performance Stock Units ⁽⁵⁾	(7)	0	1,630,786 ⁽⁸⁾	1,132,740 ⁽⁹⁾	1,132,740 ⁽⁹⁾
Benefits and Perquisites: ⁽¹⁰⁾					
Post-Termination Health Care	24,234	0	24,234		
Supplemental Life Insurance	4,580	0	4,580		2,000,000 ⁽¹¹⁾
Supplemental Disability Insurance	9,080	0	9,080	2,910,006 ⁽¹²⁾	
Financial Planning	24,000	0	24,000		
Car Allowance	33,600	0	33,600		
280G Tax Gross Up ⁽¹³⁾			0		
Total:	9,597,144	0	13,802,930	8,544,396	7,634,390

1 Mr. Quinlan is entitled to 2x base salary and 2x target annual bonus as if all targets and objectives had been met, paid over the applicable severance period.

2 Mr. Quinlan is entitled to 3x base salary and 3x target annual bonus as if all targets and objectives had been met, paid over the applicable severance period. Pursuant to the terms of his employment agreement, Mr. Quinlan is also entitled to his pro-rated annual bonus for the year in which the termination after a change in control occurs, payable at the same time as and to the extent that all other annual bonuses are paid. This bonus is not reflected in this table as, assuming a termination date of December 31, Mr. Quinlan would have been entitled to this bonus pursuant to the terms of the MBO Plan under which the annual bonus is paid (which provides for payment of the bonus to any participant who is on the payroll of the Company as of December 31) which are the same terms generally available to all salaried employees who participate in the plan. Also included as bonus is a \$75,000 lump sum payment to which Mr. Quinlan is entitled pursuant to the terms of his employment agreement.

3 Mr. Quinlan is entitled to the same 60% of base salary until age 65 with a maximum \$10,000 per month that is generally available to all salaried employees upon disability.

4 Pursuant to the terms of the Company's MBO Plan, Mr. Quinlan is entitled to his pro-rated annual bonus for the year in which the disability or death occurs, payable at the same time as and to the extent that all other annual bonuses are paid which are the same terms generally available to all salaried employees who participate in the plan.

5 Assumes price per share of \$8.99 on December 31, 2012.

6 All unvested equity awards held by Mr. Quinlan will immediately vest upon disability or death pursuant to the terms of the applicable award agreements.

7 Upon this type of termination, the PSUs would vest and be payable, if at all, on the same terms and conditions that would have applied had Mr. Quinlan's employment not been terminated (i.e., performance measured on December 31, 2013 and 2014).

8 Per the terms of the PSU award agreements, upon the acceleration date associated with a Change in Control, the PSUs granted in 2011 would vest and become payable at 75% of target performance and the PSUs granted in 2012 would vest and become payable at 70% of target performance. The table assumes that a Change in Control and termination without cause each occur on December 31, 2012 and vesting and payment of the PSUs in connection with such events.

9 Upon death or disability, 50% of the PSUs granted in each of 2011 and 2012 vest and become payable at target performance (100%).

10 Except as disclosed, Mr. Quinlan receives the same benefits that are generally available to all salaried employees upon disability or death.

11

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

Represents benefits payable under a supplemental life insurance policy maintained by the Company for the benefit of Mr. Quinlan in excess of the amount generally available to all salaried employees.

12 Represents benefits payable under a supplemental disability insurance policy maintained by the Company for the benefit of Mr. Quinlan in excess of the amount generally available to all salaried employees.

13 Under this scenario Mr. Quinlan is not subject to the excise tax and no gross-up would be made.

38 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Potential Payments Upon Termination or Change in Control (continued)

Ms. Bettman, the Company's executive vice president, general counsel, corporate secretary and chief compliance officer would be entitled to the following:

Benefits and Payments Upon Termination	Resignation for		Resignation for		
	Good Reason or	other than Good	Good Reason or		
	Termination	Reason or	Termination		
	Without Cause(\$)	Termination With	Without Cause after		
		Cause(\$)	Change in Control(\$)	Disability(\$)	Death(\$)
Cash:					
Base Salary	675,000 ⁽¹⁾	0	675,000 ⁽¹⁾	(2)	
Bonus	1,012,500 ⁽¹⁾	0	1,012,500 ⁽¹⁾	(3)	(3)
Equity:					
Restricted Share Units ⁽⁴⁾	1,033,850	0	1,033,850	1,033,850 ⁽⁵⁾	1,033,850 ⁽⁵⁾
Options ⁽⁴⁾	0	0	0	0 ⁽⁵⁾	0 ⁽⁵⁾
Benefits and Perquisites: ⁽⁶⁾					
Post-Termination Health Care	2,057	0	2,057		
Supplemental Life Insurance	2,535	0	2,535		2,000,000 ⁽⁷⁾
Supplemental Disability Insurance	6,552	0	6,552	3,150,000 ⁽⁸⁾	
Financial Planning	18,000	0	18,000		
Car Allowance	18,000	0	18,000		
280G Tax Gross Up ⁽⁹⁾			0		
Total:	2,768,494	0	2,768,494	4,183,850	3,033,850

- Ms. Bettman is entitled to 1.5x base salary and 1.5x target annual bonus as if all targets and objectives had been met, paid over the applicable severance period.
- Ms. Bettman is entitled to the same 60% of base salary until age 65 with a maximum \$10,000 per month that is generally available to all salaried employees upon disability.
- Pursuant to the terms of the Company's MBO Plan, Ms. Bettman is entitled to her pro-rated annual bonus for the year in which the disability or death occurs, payable at the same time as and to the extent that all other annual bonuses are paid which are the same terms generally available to all salaried employees who participate in the plan.
- Assumes price per share of \$8.99 on December 31, 2012.
- All unvested equity awards held by Ms. Bettman will immediately vest upon disability or death pursuant to the terms of the applicable award agreements.
- Except as disclosed, Ms. Bettman receives the same benefits that are generally available to all salaried employees upon death or disability.
- Represents benefits payable under a supplemental life insurance policy maintained by the Company for the benefit of Ms. Bettman in excess of the amount generally available to all salaried employees.
- Represents benefits payable under a supplemental disability insurance policy maintained by the Company for the benefit of Ms. Bettman in excess of the amount generally available to all salaried employees.
- Under this scenario Ms. Bettman is not subject to the excise tax and no gross-up would be made.

Mr. Coxhead, the Company's senior vice president and principal accounting officer would be entitled to the following:

Benefits and Payments Upon Termination Disability(\$) Death(\$)

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

	Termination Without Cause(\$)	Termination With Cause(\$)	Termination Without Cause after Change in Control(\$)		
Cash:					
Base Salary	325,000 ⁽¹⁾	0	325,000 ⁽¹⁾	(2)	
Bonus	325,000 ⁽¹⁾	0	325,000 ⁽¹⁾	(3)	(3)
Equity:					
Restricted Share Units ⁽⁴⁾	0	0	640,538	640,538 ⁽⁵⁾	640,538 ⁽⁵⁾
Benefits and Perquisites:⁽⁶⁾					
Post-Termination Health Care		0			
Supplemental Life Insurance					
Supplemental Disability Insurance					
Total:	650,000	0	1,290,538	640,538	640,538

- 1 Mr. Coxhead is entitled to 1x base salary and 1x target annual bonus as if all targets and objectives had been met, paid over the applicable severance period.
- 2 Mr. Coxhead is entitled to the same 60% of base salary until age 65 with a maximum \$10,000 per month that is generally available to all salaried employees upon disability.
- 3 Pursuant to the terms of the Company's MBO Plan, Mr. Coxhead is entitled to his pro-rated annual bonus for the year in which the disability or death occurs, payable at the same time as and to the extent that all other annual bonuses are paid which are the same terms generally available to all salaried employees who participate in the plan.
- 4 Assumes price per share of \$8.99 on December 31, 2012.
- 5 All unvested equity awards held by Mr. Coxhead will immediately vest upon disability or death pursuant to the terms of the applicable award agreements.
- 6 Except as disclosed, Mr. Coxhead receives the same benefits that are generally available to all salaried employees upon death or disability.

R.R. DONNELLEY & SONS COMPANY 39

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Potential Payments Upon Termination or Change in Control (continued)

Mr. Knotts, the Company's chief operating officer would be entitled to the following:

Benefits and Payments Upon Termination	Resignation for other than Good Reason or Termination With				
	Resignation for Good Reason or Termination Without Cause(\$)	Cause(\$)	Resignation for Good Reason or Termination Without Cause after Change in Control(\$)	Disability(\$)	Death(\$)
Cash:					
Base Salary	1,200,000 ⁽¹⁾	0	1,601,099 ⁽²⁾	(3)	
Bonus	1,800,000 ⁽¹⁾	0	2,576,099 ⁽²⁾	(4)	(4)
Deferred Cash	2,515,127 ⁽⁵⁾	0	2,600,000 ⁽⁶⁾	2,600,000 ⁽⁷⁾	2,600,000 ⁽⁷⁾
Equity:					
Restricted Share Units ⁽⁸⁾	1,749,724	0	1,749,724	1,749,724 ⁽⁹⁾	1,749,724 ⁽⁹⁾
Options ⁽⁸⁾	103,607	0	103,607	103,607 ⁽⁹⁾	103,607 ⁽⁹⁾
Performance Share Units ⁽⁸⁾	(10)	0	677,397 ⁽¹¹⁾	462,985 ⁽¹²⁾	462,985 ⁽¹²⁾
Benefits and Perquisites: ⁽¹³⁾					
Post-Termination Health Care	24,162	0	24,162		
Supplemental Life Insurance	4,100	0	4,100		2,000,000 ⁽¹⁴⁾
Supplemental Disability Insurance	9,436	0	9,436	3,164,994 ⁽¹⁵⁾	
Financial Planning	24,000	0	24,000		
Car Allowance	33,600	0	33,600		
280G Tax Gross Up ⁽¹⁶⁾			0		
Total:	7,463,756	0	9,403,224	8,081,310	6,916,316

- Mr. Knotts is entitled to 2x base salary and 2x target annual bonus as if all targets and objectives had been met, paid over the applicable severance period.
- Mr. Knotts is entitled to 3x base salary and 3x target annual bonus as if all targets and objectives had been met, paid over the applicable severance period. Mr. Knotts is also entitled to his pro-rated annual bonus for the year in which the termination occurs, payable at the same time as and to the extent that all other annual bonuses are paid. This bonus is not reflected in this table as, assuming a termination date of December 31, Mr. Knotts would have been entitled to this bonus pursuant to the terms of the MBO Plan under which the annual bonus is paid (which provides for payment of the bonus to any participant who is on the payroll of the Company as of December 31) which are the same terms generally available to all salaried employees who participate in the plan. Also included as bonus is a \$75,000 lump sum payment to which Mr. Knotts is entitled pursuant to the terms of his employment agreement. Pursuant to the terms of his employment agreement if it is determined that Mr. Knotts is entitled to a 280G gross-up payment, but that payments under this scenario would not be subject to a 280G excise tax if the payments were reduced by an amount that is less than 10% of the portion of the payments that would be treated as parachute payments, then the amounts payable to Mr. Knotts will be reduced to the maximum amount that could be paid to him without giving rise to the excise tax, and no 280G gross-up payment will be made. Base salary and bonus amounts in this column reflect such a reduction by an aggregate amount of \$397,801.
- Mr. Knotts is entitled to the same 60% of base salary until age 65 with a maximum \$10,000 per month that is generally available to all salaried employees upon disability.
- Pursuant to the terms of the Company's MBO Plan, Mr. Knotts is entitled to his pro-rated annual bonus for the year in which the disability or death occurs, payable at the same time as and to the extent that all other annual bonuses are paid which are the same terms generally available to all salaried employees who participate in the plan.
- A pro-rated portion of a deferred cash award (the 2010 Deferred Cash Award) awarded under the 2004 PIP in March 2009 and vesting on the fourth anniversary of the grant date and a pro-rated portion of and a deferred cash award (the 2012 Deferred Cash Award) awarded under the 2004 PIP, and vesting 50% on July 1, 2014 and 50% on July 1, 2015, each would vest and become payable pursuant to the terms of the applicable award.
- Assuming a Change in Control on December 31, 2012, the 2010 Deferred Cash Award and the 2012 Deferred Cash Award would each fully vest and become payable.
- Upon death or disability, the 2010 Deferred Cash Award and the 2012 Deferred Cash Award would each fully vest and become payable.
- Assumes price per share of \$8.99 on December 31, 2012.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

- 9 All unvested equity awards held by Mr. Knotts will immediately vest upon disability or death pursuant to the terms of the applicable award agreements.
- 10 Upon this type of termination, the PSUs would vest and be payable, if at all, on the same terms and conditions that would have applied had Mr. Knott's employment not been terminated (i.e., performance measured on December 31, 2013 and 2014).
- 11 Per the terms of the PSU award agreements, upon the acceleration date associated with a Change in Control, the PSUs granted in 2011 would vest and become payable at 75% of target performance and the PSUs granted in 2012 would vest and become payable at 70% of target performance. The table assumes that a Change in Control and termination without cause each occur on December 31, 2012 and vesting and payment of the PSUs in connection with such events.
- 12 Upon death or disability, 50% of the PSUs granted in each of 2011 and 2012 vest and become payable at target performance (100%).
- 13 Except as disclosed, Mr. Knotts receives the same benefits that are generally available to all salaried employees upon death or disability.
- 14 Represents benefits payable under a supplemental life insurance policy maintained by the Company for the benefit of Mr. Knotts in excess of the amount generally available to all salaried employees.
- 15 Represents benefits payable under a supplemental disability insurance policy maintained by the Company for the benefit of Mr. Knotts in excess of the amount generally available to all salaried employees.
- 16 Pursuant to the terms of his employment agreement, Mr. Knott's compensation was, for the purpose of this calculation, reduced by \$397,801 so that he is not subject to the excise tax and no gross-up would be made.

40 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Potential Payments Upon Termination or Change in Control (continued)

Mr. Leib, the Company's executive vice president and chief financial officer would be entitled to the following:

Benefits and Payments Upon Termination	Resignation for Good Reason or Termination Without Cause(\$)	Termination With Cause(\$)	Resignation for Good Reason or Termination Without Cause after Change in Control(\$)	Disability(\$)	Death(\$)
Cash:					
Base Salary	750,000 ⁽¹⁾	0	750,000 ⁽¹⁾	(2)	
Bonus	1,125,000 ⁽¹⁾	0	1,125,000 ⁽¹⁾	(3)	(3)
Equity:					
Restricted Share Units ⁽⁴⁾	775,388	0	775,388	775,388 ⁽⁵⁾	775,388 ⁽⁵⁾
Benefits and Perquisites:⁽⁶⁾					
Post-Termination Health Care		0			
Supplemental Life Insurance					
Supplemental Disability Insurance				2,950,005 ⁽⁷⁾	
Total:	2,650,388	0	2,650,388	3,725,393	775,388

- 1 Mr. Leib is entitled to 1.5x base salary and 1.5x target annual bonus as if all targets and objectives had been met, paid over the applicable severance period.
- 2 Mr. Leib is entitled to the same 60% of base salary until age 65 with a maximum \$10,000 per month that is generally available to all salaried employees upon disability.
- 3 Pursuant to the terms of the Company's MBO Plan, Mr. Leib is entitled to his pro-rated annual bonus for the year in which the disability or death occurs, payable at the same time as and to the extent that all other annual bonuses are paid which are the same terms generally available to all salaried employees who participate in the plan.
- 4 Assumes price per share of \$8.99 on December 31, 2012.
- 5 All unvested equity awards held by Mr. Leib will immediately vest upon disability or death pursuant to the terms of the applicable award agreements.
- 6 Except as disclosed, Mr. Leib receives the same benefits that are generally available to all salaried employees upon death or disability.
- 7 Represents benefits payable under a supplemental disability insurance policy maintained by the Company for the benefit of Mr. Leib in excess of the amount generally available to all salaried employees.

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Potential Payments Upon Termination or Change in Control (continued)

Mr. Paloian, the Company's former chief operating officer would be entitled to the following:

Benefits and Payments Upon Termination	Resignation for Good Reason or Termination Without Cause(\$)	Resignation for other than Good Reason or Termination With Cause(\$)	Resignation for Good Reason or Termination Without Cause after Change in Control(\$)	Disability(\$)	Death(\$)
Cash:					
Base Salary	1,450,000 ⁽¹⁾	0	2,078,473 ⁽²⁾	(3)	
Bonus	2,175,000 ⁽¹⁾	0	3,240,973 ⁽²⁾	(4)	(4)
Deferred Cash	3,622,690 ⁽⁵⁾	0	3,750,000 ⁽⁶⁾	3,750,000 ⁽⁷⁾	3,750,000 ⁽⁷⁾
Equity:					
Restricted Share Units ⁽⁸⁾	2,054,539	0	2,054,539	2,054,539 ⁽⁹⁾	2,054,539 ⁽⁹⁾
Options ⁽⁸⁾	167,365	0	167,365	167,365 ⁽⁹⁾	167,365 ⁽⁹⁾
Performance Share Units ⁽⁸⁾	(10)	0	742,574 ⁽¹¹⁾	507,935 ⁽¹²⁾	507,935 ⁽¹²⁾
Benefits and Perquisites:⁽¹³⁾					
Post-Termination Health Care	24,330	0	24,330		
Supplemental Life Insurance	20,340	0	20,340		2,000,000 ⁽¹⁴⁾
Supplemental Disability Insurance	5,822	0	5,822	1,027,503 ⁽¹⁵⁾	
Financial Planning	24,000	0	24,000		
Car Allowance	33,600	0	33,600		
280G Tax Gross Up ⁽¹⁶⁾			0		
Total:	9,577,686	0	12,142,016	7,507,342	8,479,839

- Mr. Paloian is entitled to 2x base salary and 2x target annual bonus as if all targets and objectives had been met, paid over the applicable severance period.
- Mr. Paloian is entitled to 3x base salary and 3x target annual bonus as if all targets and objectives had been met, paid over the applicable severance period. Mr. Paloian is also entitled to his pro-rated annual bonus for the year in which the termination occurs, payable at the same time as and to the extent that all other annual bonuses are paid. This bonus is not reflected in this table as, assuming a termination date of December 31, Mr. Paloian would have been entitled to this bonus pursuant to the terms of the MBO Plan under which the annual bonus is paid (which provides for payment of the bonus to any participant who is on the payroll of the Company as of December 31) which are the same terms generally available to all salaried employees who participate in the plan. Also included as bonus is a \$75,000 lump sum payment to which Mr. Paloian is entitled pursuant to the terms of his employment agreement. Pursuant to the terms of his employment agreement if it is determined that Mr. Paloian is entitled to a 280G gross-up payment, but that payments under this scenario would not be subject to a 280G excise tax if the payments were reduced by an amount that is less than 10% of the portion of the payments that would be treated as parachute payments, then the amounts payable to Mr. Paloian will be reduced to the maximum amount that could be paid to him without giving rise to the excise tax, and no 280G gross-up payment will be made. Base salary and bonus amounts in this column reflect such a reduction by an aggregate amount of \$193,054.
- Mr. Paloian is entitled to the same 60% of base salary until age 65 with a maximum \$10,000 per month that is generally available to all salaried employees upon disability.
- Pursuant to the terms of the Company's MBO Plan, Mr. Paloian is entitled to his pro-rated annual bonus for the year in which the disability or death occurs, payable at the same time as and to the extent that all other annual bonuses are paid which are the same terms generally available to all salaried employees who participate in the plan.
- A pro-rated portion of a deferred cash award (the 2010 Deferred Cash Award) awarded under the 2004 PIP in March 2009 and vesting on the fourth anniversary of the grant date and a pro-rated portion of and a deferred cash award (the 2012 Deferred Cash Award) awarded under the 2004 PIP, and vesting 50% on July 1, 2014 and 50% on July 1, 2015, each would vest and become payable pursuant to the terms of the applicable award.
- Assuming a Change in Control on December 31, 2012, the 2010 Deferred Cash Award and the 2012 Deferred Cash Award would each fully vest and become payable.
- Upon death or disability, the 2010 Deferred Cash Award and the 2012 Deferred Cash Award would each fully vest and become payable
- Assumes price per share of \$8.99 on December 31, 2012.
- All unvested equity awards held by Mr. Paloian will immediately vest upon disability or death pursuant to the terms of the applicable award agreements.
- Upon this type of termination, the PSUs would vest and be payable, if at all, on the same terms and conditions that would have applied had Mr. Paloian's employment not been terminated (i.e., performance measured on December 31, 2013 and 2014).
- Per the terms of the PSU award agreements, upon the acceleration date associated with a Change in Control, the PSUs granted in 2011 would vest and become payable at 75% of target performance and the PSUs granted in 2012 would vest and become payable at 70% of target performance. The table assumes that a

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

- Change in Control and termination without cause each occur on December 31, 2012 and vesting and payment of the PSUs in connection with such events.
- 12 Upon death or disability, 50% of the PSUs granted in each of 2011 and 2012 vest and become payable at target performance (100%).
 - 13 Except as disclosed, Mr. Paloian receives the same benefits that are generally available to all salaried employees upon death or disability.
 - 14 Represents benefits payable under a supplemental life insurance policy maintained by the Company for the benefit of Mr. Paloian in excess of the amount generally available to all salaried employees.
 - 15 Represents additional benefits payable under a supplemental disability insurance policy maintained by the Company for the benefit of Mr. Paloian in excess of the amount generally available to all salaried employees.
 - 16 Pursuant to the terms of his employment agreement, Mr. Paloian's compensation was, for the purpose of this calculation, reduced by \$193,054 so that he is not subject to the excise tax and no gross-up would be made.

42 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Director Compensation

Equity-Based Compensation

Each non-employee director receives a \$5,000 cash meeting fee for each meeting of the board attended in person or telephonically as well as an annual retainer fee paid in restricted stock units as set forth below. Director restricted stock units granted after January 2009 vest in equal portions over three years from the date of grant with the opportunity to defer vesting of any tranche of restricted stock units until termination of service on the Board. Awards granted between January 2008 and January 2009 vest in equal portions over three years from the date of grant and were amended in May 2009 to provide the opportunity to defer vesting of any tranche of such restricted stock units until termination of service on the Board. For awards granted prior to January 2008, one-third of the restricted stock units vest on the third anniversary of the grant date, and the remaining two-thirds of the restricted stock units vest upon termination of the holder's service on the Board; the holder could also elect to defer delivery of the initial one-third of the restricted stock units until termination of service on the Board. In the event of termination of service on the Board prior to a vesting date, all restricted stock units will vest. All awards granted prior to December 31, 2007 are payable in shares of common stock or cash. In 2009, the option to have awards paid in cash was removed for awards granted in 2008 and future years. Dividend equivalents on the awards are deferred (credited with interest quarterly at the same rate as five-year U.S. government bonds) and paid out in cash with the corresponding restricted stock units. Each director receives annually a restricted stock unit grant, the fair market value of which is \$220,000, as a base retainer for serving as a director. A director will also receive, as applicable, the following annual awards of a restricted stock unit grant with a fair market value of:

- \$35,000, for serving as the chairman of the audit committee;
- \$20,000, for serving as chairman of any other committee;
- \$20,000, for serving as a member of the audit committee other than the chairman; or
- \$150,000, for serving as chairman of the board of directors.

Fair market value is defined as the closing price of the Company's stock on the date of grant.

Pension

Under the Wallace Computer Services Directors Pension Plan, Messrs. Pope and Riordan will receive quarterly payments of \$6,250 starting at the later of age 60 or termination of service on the board and continuing until the balance in such director's pension account has been paid out. As of December 31, 2012, Messrs. Pope and Riordan had a balance of \$175,000 and \$41,688, respectively. No other director will receive payments under this plan.

Indemnification Agreements

The Company is party to indemnification agreements with each of its directors that requires the Company to indemnify the directors to the fullest extent permitted by Delaware law. The Company's certificate of incorporation also requires the Company to indemnify both the directors and officers to the fullest extent permitted by Delaware law.

Benefits

Non-employee directors may also elect to participate in the Company's medical benefit plans. Any director who so elects pays the full cost of participation as if such director were a retiree of the Company.

R.R. DONNELLEY & SONS COMPANY 43

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Directors Compensation (continued)**2012 Non-Employee Director Compensation Table**

Directors who are our employees receive no additional fee for service as a director. Non-employee directors receive compensation as described above.

Name	Fees Earned		Change in Pension				Total
	or Paid in		Non-Equity		Deferred		
	Cash	Stock Awards	Option Awards	Incentive Plan Compensation	Earnings	All Other Compensation	
	(\$) ⁽¹⁾	(\$) ⁽²⁾	(\$) ⁽³⁾⁽⁴⁾	(\$) ⁽³⁾	(\$)	(\$) ⁽⁵⁾	
Susan Cameron	50,000	240,000				272	290,272
Lee Chaden	50,000	240,000				272	290,272
Richard Crandall	45,000	220,000				27	265,027
Judith Hamilton	50,000	240,000				11,047 ⁽⁷⁾	301,047
Thomas Johnson	45,000	240,000				13,033 ⁽⁷⁾	298,033
Richard Palmer ⁽⁶⁾							
John Pope	50,000	255,000				21,465 ⁽⁸⁾	326,465
Michael Riordan	50,000	240,000				9,706 ⁽⁸⁾	299,706
Oliver Sockwell	50,000	220,000				9,925 ⁽⁷⁾	279,925
Stephen Wolf	50,000	370,000				13,166 ⁽⁷⁾	433,166

- The Non-Employee Director Compensation Plan provides that each director receive \$5,000 in cash for each meeting of the Board attended in person or telephonically.
- The amounts shown in this column constitute restricted stock units granted under the Company's 2012 Performance Incentive Plan (the 2012 PIP) awarded as payment of non-employee director annual retainer and fees for serving as chairperson of the board or committees calculated as set forth above under *Equity-Based Compensation*. Grant date fair value with respect to the restricted stock units is determined in accordance with ASC Topic 718. See Note 17 to the Consolidated Financial Statements included in our Annual Report on Form 10-K for the year ended December 31, 2012 for a discussion of the relevant assumptions used in calculating grant date fair value pursuant to ASC Topic 718. As of December 31, 2012, each director had outstanding the following aggregate number of restricted stock units: Ms. Cameron, 35,980; Mr. Chaden, 35,980; Mr. Crandall, 25,393; Ms. Hamilton, 56,566; Mr. Johnson, 58,643; Mr. Pope, 57,946; Mr. Riordan 92,328; Mr. Sockwell, 84,925 and Mr. Wolf, 149,642.
- No annual stock option grants or non-stock incentive plan compensation payments were made as compensation for director services in 2012 or are contemplated under our current compensation structure.
- As of December 31, 2012, the following directors had outstanding the following numbers of outstanding options to purchase shares of Common Stock: Ms. Hamilton, 4,282; Mr. Johnson, 4,282; Mr. Sockwell, 4,282 and Mr. Wolf, 4,282.
- Includes interest accrued on dividend equivalents on restricted stock awards credited to each directors' account.
- Mr. Palmer joined the Board of Directors effective January 9, 2013.
- Includes dividends on phantom shares under the Company's Policy on Retirement Benefits, Phantom Stock Grants and Stock Options for Directors, credited as additional phantom shares, in the following amounts: Ms. Hamilton, \$9,622; Mr. Johnson, \$11,561; Mr. Sockwell, \$7,975 and Mr. Wolf, \$9,830. As of December 31, 2012, the following directors had outstanding the following aggregate numbers of phantom shares: Ms. Hamilton, 9,838 phantom shares; Mr. Johnson, 11,820 phantom shares; Mr. Sockwell, 8,154 phantom shares and Mr. Wolf, 10,050 phantom shares. The phantom shares are fully vested.
- Includes dividends paid and interest accrued on amounts held in the directors' account under the Wallace Corporation Director Compensation Plan pursuant to which the directors retainer fees were credited as shares of stock in Company maintained accounts, similar to phantom stock, in the following amounts: Mr. Pope, \$20,034 and Mr. Riordan, \$7,603. Dividends paid and interest accrued on these shares are accrued and credited as additional shares on December 31

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

of each year. In 2012, there were 2,220 and 843 shares credited to Mr. Pope's and Mr. Riordan's accounts, respectively.

44 R.R. DONNELLEY & SONS COMPANY

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Certain Transactions

The Company has a written policy relating to approval or ratification of all transactions involving an amount in excess of \$120,000 in which the Company is a participant and in which a related person has or will have a direct or indirect material interest, including without limitation any financial transaction, arrangement or relationship (including any indebtedness or guarantee of indebtedness) or any series of similar transactions, arrangements or relationships, subject to certain enumerated exclusions. Under the policy, such related person transactions must be approved or ratified by (i) the committee or (ii) if the committee determines that the approval or ratification of such transaction should be considered by all of the disinterested members of the board, such disinterested members of the board by a majority vote. Related persons include any of our directors or certain executive officers, certain of our shareholders and their immediate family members.

In considering whether to approve or ratify any related person transaction, the committee or such disinterested directors, as applicable,

may consider all factors that they deem relevant to the transaction, including, but not limited to, the size of the transaction and the amount payable to or receivable from a related person, the nature of the interest of the related person in the transaction, whether the transaction may involve a conflict of interest; and whether the transaction involves the provision of goods or services to the Company that are available from unaffiliated third parties and, if so, whether the transaction is on terms and made under circumstances that are at least as favorable to the Company as would be available in comparable transactions with or involving unaffiliated third parties.

To identify related person transactions, at least once a year all directors and executive officers of the Company are required to complete questionnaires seeking, among other things, disclosure with respect to such transactions of which such director or executive officer may be aware. In addition, each executive officer of the Company is required to advise the Chairman of the committee of any related person transaction of which he or she becomes aware.

Section 16(a) Beneficial Ownership

Reporting Compliance

Section 16(a) of the Securities Exchange Act of 1934 requires the Company's officers and directors, and persons who own more than ten percent of the common stock of the Company, to file with the Securities and Exchange Commission reports of ownership of company securities and changes in reported ownership. Officers, directors and greater than ten percent shareholders are required by SEC rules to furnish the Company with copies of all Section 16(a) reports they file.

Based solely on a review of the copies of such forms furnished to the Company, or written representations from the reporting persons that no Form 5 was required, the Company believes that during 2012 all Section 16(a) filing requirements applicable to its officers, directors, and greater than ten percent beneficial owners were complied with.

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Report of the Audit Committee

The Audit Committee has reviewed and discussed with management the Company's audited financial statements as of and for the year ended December 31, 2012. The Audit Committee has discussed with the Company's independent registered public accounting firm, which is responsible for expressing an opinion on the conformity of the Company's audited financial statements with generally accepted accounting principles, the matters required to be discussed by PCAOB AU 380 (Communications with Audit Committees), including its judgments as to the quality of the Company's financial reporting. The Audit Committee has received from the independent registered public accounting firm written disclosures and a letter as required by applicable requirements of the Public Company Accounting Oversight Board and discussed with the independent registered public accounting firm its independence from management and the Company. In considering the independence of the Company's independent registered public accounting firm, the Audit Committee took into consideration the amount and nature of the fees paid to the firm for non-audit services, as described below.

During the course of the fiscal year ended December 31, 2012, management completed the documentation, testing and evaluation of the Company's system of internal control over financial reporting in response to the requirements set forth in Section 404 of the Sarbanes-Oxley Act of 2002 and related regulations.

In reliance on the review and discussions described above, the Audit Committee recommended to the Board of Directors that the year-end audited financial statements be included in the Company's Annual Report on Form 10-K for the year ended December 31, 2012 for filing with the Securities and Exchange Commission.

The Audit Committee

John C. Pope, Chairman

Susan M. Cameron

Lee A. Chaden

Michael T. Riordan

The Company's Independent Registered Public Accounting Firm

Fees

Audit Fees Deloitte & Touche LLP (Deloitte) was the Company's independent registered public accounting firm for the years ended December 31, 2012 and 2011. Total fees paid to Deloitte for audit services rendered during 2012 and 2011 were \$8,333,000 and \$9,286,000, respectively.

Audit-Related Fees Total fees paid to Deloitte for audit-related services rendered during 2012 and 2011 were \$146,000 and \$5,000, respectively, primarily related to acquisition diligence services in 2012 and international attest services in 2011.

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

Tax Fees Total fees paid to Deloitte for tax services rendered during 2012 and 2011 were \$86,000 and \$51,000, respectively, primarily related to international tax compliance in both years.

All Other Fees No other fees were paid to Deloitte for any other services rendered during 2012 and 2011.

Audit Committee Pre-Approval Policy The Audit Committee has policies and procedures that require the approval by the Audit Committee of all services performed by, and as necessary, fees paid to,

the Company's independent registered public accounting firm. The Audit Committee approves the proposed services, including the scope of services contemplated and the related fees, associated with the current year audit. In addition, Audit Committee pre-approval is also required for those engagements that may arise during the course of the year that are outside the scope of the initial services and fees pre-approved by the Audit Committee. The Audit Committee pre-approves, up to an aggregate dollar amount and individual dollar amount per engagement, certain permitted non-audit services anticipated to be provided by the Company's independent registered public accounting firm. In the event permitted non-audit service amounts exceed the thresholds established by the pre-approval policy, the Audit Committee must specifically approve such excess amounts. The Audit Committee chairman has the authority to approve any services outside the specific pre-approved non-audit services and must report any such approval at the next meeting of the Audit Committee.

Pursuant to the Sarbanes-Oxley Act of 2002, the fees and services provided as noted above were authorized and approved by the Audit Committee in compliance with the pre-approval policies and procedures described herein.

Table of Contents

2013 NOTICE OF MEETING AND PROXY STATEMENT

Submitting Stockholder Proposals and Nominations for 2013 Annual Meeting

Any proposals that stockholders wish to present at the 2014 Annual Meeting must be received by December 16, 2013 in order to be considered for inclusion in the Company's proxy materials. The 2014 Annual Meeting is currently scheduled to be held on May 22, 2014.

A stockholder wishing to nominate a candidate for election to the Board, or make a proposal at the 2014 Annual Meeting that will not be considered for inclusion in the Company's proxy materials, is required to give appropriate written notice to the Secretary of the Company, which must be received by the Company between 60 to 90

days before the meeting. If notice or public announcement of the meeting date comes less than 75 days before the meeting, stockholders are allowed to submit a notice of nomination or proposal within ten days after the meeting date is announced.

A nomination or proposal that does not supply adequate information about the nominee or proposal and the stockholder making the nomination or proposal will be disregarded. All proposals or nominations should be addressed to: Secretary, R.R. Donnelley & Sons Company, 111 South Wacker Drive, Chicago, Illinois 60606-4301.

Discretionary Voting of Proxies on Other Matters

The Company's management does not currently intend to bring any proposals to the 2013 Annual Meeting other than the election of directors, the advisory vote to approve executive compensation and ratification of the auditors and does not expect any stockholder proposals. If new proposals requiring a vote of the stockholders are brought before the meeting in a proper manner, the persons named

in the accompanying proxy card intend to vote the shares represented by them in accordance with their best judgment.

By order of the Board of Directors

Suzanne S. Bettman, Secretary

Chicago, Illinois, April 15, 2013

R.R. DONNELLEY & SONS COMPANY 47

Table of Contents

Table of Contents

RR DONNELLEY

Electronic Voting Instructions

Available 24 hours a day, 7 days a week!

Instead of mailing your proxy, you may choose one of the voting methods outlined below to vote your proxy.

VALIDATION DETAILS ARE LOCATED BELOW IN THE TITLE BAR.

Proxies submitted by the Internet or telephone must be received by 1:00 a.m., Central Time, on May 23, 2013.

Vote by Internet

Go to www.investorvote.com/RRD

OR

Scan the QR code with your smartphone

Follow the steps outlined on the secure website

Vote by telephone

Call toll free 1-800-652-VOTE (8683) within the USA, US territories & Canada on

a touch tone telephone

Follow the instructions provided by the recorded message

Using a **black ink** pen, mark your votes with an **X** as shown in this example. Please do not write outside the designated areas. **X**

q **IF YOU HAVE NOT VOTED VIA THE INTERNET OR TELEPHONE, FOLD ALONG THE PERFORATION, DETACH AND RETURN THE BOTTOM PORTION IN THE ENCLOSED ENVELOPE.** q

A Election of Directors The Board of Directors recommends a vote FOR the listed nominees.

I. Nominees:	For	Against	Abstain	For	Against	Abstain	For	Against	Abstain			
01 - Thomas J. Quinlan III	02 - Stephen M. Wolf	03 - Susan M. Cameron	+

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

04 - Lee A. Chaden	05 - Richard L. Crandall	06 - Judith H. Hamilton
07 - Richard K. Palmer	08 - John C. Pope	09 - Michael T. Riordan
10 - Oliver R. Sockwell								

B Proposals The Board of Directors recommends a vote **FOR** Proposal 2 and **FOR** Proposal 3.

	For	Against	Abstain
2. Advisory Vote to Approve Executive Compensation.
3. Ratification of Independent Registered Public Accounting Firm.

C Non-Voting Items

Change of Address Please print your new address below.

Comments Please print your comments below.

Meeting Attendance
Mark the box to the right

if you plan to attend the ..
Annual Meeting.

Table of Contents

Admission Ticket

R.R. Donnelley & Sons Company

2013 Annual Meeting of Stockholders

Thursday, May 23, 2013 at 10:00 a.m. (Central Time)

The University of Chicago Gleacher Center

450 North Cityfront Plaza Drive

Chicago, Illinois 60611

**Upon arrival, please present this admission ticket
and photo identification at the registration desk.**

This ticket admits the named stockholder(s). Photocopies will not be accepted.

You may be asked for identification at the time of admission.

q IF YOU HAVE NOT VOTED VIA THE INTERNET OR TELEPHONE, FOLD ALONG THE PERFORATION, DETACH AND RETURN THE BOTTOM PORTION IN THE ENCLOSED ENVELOPE. q

+

Proxy R.R. Donnelley & Sons Company

This Proxy is solicited on behalf of the Board of Directors for the Annual Meeting on May 23, 2013

The undersigned hereby appoints Daniel N. Leib and Suzanne S. Bettman, or any of them, proxies for the undersigned, each with full power of substitution, to attend the Annual Meeting of Stockholders of R.R. Donnelley & Sons Company to be held on May 23, 2013, at 10:00 a.m., Central time, and at any adjournments thereof, and to vote as specified in this Proxy all the shares of stock of the Company which the undersigned would be entitled to vote if personally present.

Please indicate your vote with respect to the election of Directors and the other proposals on the reverse. Nominees for Directors are: (01) Thomas J. Quinlan III, (02) Stephen M. Wolf, (03) Susan M. Cameron (04) Lee A. Chaden, (05) Richard L. Crandall, (06) Judith H. Hamilton, (07) Richard K. Palmer, (08) John C. Pope, (09) Michael T. Riordan and (10) Oliver R. Sockwell.

This Proxy, when properly executed, will be voted in the manner directed herein. If no direction is made, this Proxy will be voted in accordance with the recommendation of the Board of Directors, FOR the listed nominees, FOR Proposal 2 and FOR Proposal 3. Discretion will be used with respect to such other matters as may properly come before the meeting or any adjournment thereof.

This card also provides voting instructions for shares held in the Dividend Reinvestment Plan, shares held for the benefit of RR Donnelley employees in the RR Donnelley Stock Funds in the R.R. Donnelley Savings Plan and the Tax Credit Stock Ownership Plan.

Your vote is important! Please sign and date and return promptly in the enclosed postage-paid envelope.

D Authorized Signatures This section must be completed for your vote to be counted date and sign below

Edgar Filing: RR Donnelley & Sons Co - Form DEF 14A

Please sign exactly as your name(s) appear(s) hereon. When shares are held by joint tenants, both should sign. When signing as attorney, executor, administrator, trustee or guardian, please give full title as such. If a corporation, please sign in full corporate name by President or other officer. If a partnership, please sign in partnership name by an authorized person(s).

Date (mm/dd/yyyy) Please print date below.

/ /

Signature 1 Please keep signature within the box.

Signature 2 Please keep signature within the box.

€ **IF VOTING BY MAIL, YOU MUST COMPLETE SECTIONS A, B AND D ON BOTH SIDES OF THIS CARD.**

+